

HOLTON ST MARY PARISH COUNCIL

Meeting held on Wednesday 9th of November 2022

At 8pm at Holton St Mary Village Hall

Minutes

Present

Parish Council (PC); Sally Thurlow (ST) Vice Chair, Oliver Green (OG), Claire Rowan (CR), Mike Hay (MH), Mark Anderson (MA), Faye Hall (FH) Clerk

District Councillor: John Ward (JW)

County Councillor: Georgia Hall (GH)

Members of the Public: 0

22.60 Chairman's welcome, accept Councillors apologies for absence

Apologies were received and accepted from Jan Cheng (JC) and Matt Toone (MT). In the absence of Jan Cheng, Sally Thurlow will chair the meeting.

22.61 To accept members declarations of interest in accordance with the Council's code of Conduct

None. All Councillors live within the village

22.62 Minutes

The minutes of the Parish Council meeting held on the 12th October 2022 were approved and signed as an accurate record of the meeting by the Chair and agreed unanimously.

22.63 Public Form and receive reports from the District and County Councillors

Reports from District and County Councillors were circulated previously and are available on HSM website.

GH wanted to highlight from her report that the newly installed replacement Fen Bridge over the river Stour that links Dedham and East Bergholt has now been officially opened to the public.

MA advised GH that the collision data from Suffolk Highways given at the last meeting for the 2 recorded collisions was only for the B1070 junction. MA advises that collision data needs to be looked at for the whole of the B1070 running through Holton St Mary as there have been at least 5 collisions that the PC are aware of. GH to look into and revert back to MA.

JW advised that there have been 2 reports since the last meeting, for Octobers report he wanted to highlight the Innovation awards which took place at the end of October and which were very successful.

JW wanted to add onto the November report that there have been parliamentary constituency changes in East Anglia which have been publicised on the news.

ST asked JW about the Winter warmth funding for community causes - Raydon and Holton both have lunch clubs at the Village Hall so asked if a joint application could be put in for funding. JW advises that he cannot see why not but will double check and revert back.

Both JW and GH advised that they have locality budgets to be used by the end of March so are encouraging parishes to put in applications.



JW advises that there is an autumn newsletter going out to advise people that next May he will be standing as an Independent.

ST raised an issue with JW with regards to an incident that happened when the grass verge was being cut and a stone went through a parishioner's window. The parishioner has advised that they are waiting for the insurers from Babergh to come back to them. JW advised that he will chase.

22.64 Planning

No planning updates and no new applications received.

OG commented that not many villagers submitted new comments for the proposed community care and rehabilitation centre Ref: DC20/05590 on the new documents that have been received. OG asked JW if the previous comments made on the original application from members of the public would still stand and JW confirmed yes, they will.

22.65 National Grid East Anglia Green Energy Enablement

ST advised that the local Coordinator for the Essex/Suffolk/Norfolk pylon pressure group has sent a message asking Parish Councils to actively join them. Holton Parish Council have been asked if they would like to register on the data base for this group. ST noted that Matt Toone (MT) is currently our pylon representative on the Parish Council and there is an expectation from the residents that the PC should be doing something on the issue of the pylons. All in agreement to write to the Coordinator for the Essex/Suffolk/Norfolk pylon pressure group to advise that the PC are happy to support and publicise locally. **Clerk to action**

ST advised that in the apologies email that had been received from MT he had advised that he would look at the National Grid environmental scoping consultation email and revert back to the PC. The consultation deadline of the 5th of December was noted.

22.66 Finance

Bank Balances as at 30.06.22	Current Account	£ 6,288.59
	Reserve Account	£12,851.47
	Interest	£4.19
Payments since last meeting		£908.88
Receipts since last meeting		£110.33

The Balances were examined against bank statements, signed and agreed as a true record by the Chair.

It was RESOLVED that the following payments be received and approved:

14.11.22	BACS	Village Hall Hire	£20
30.10.22	SO	Clerk Salary – October	£325

Reserves were reviewed and it was proposed by ST that a virement be done to balance the over spent budgets for CPAD, training and subscriptions. ST proposed that in the absence of a grass cutting contractor £316.92 of the grass cutting budget could be moved to balance the over spent budget heading as mentioned above. All in agreement – **Clerk to action.**

22.67 Correspondence and Clerk's Report

Email received 14/10 regarding County Broadband asking to obtain a Wayleave agreement in respect of the Village Square (Church Square) – PC all in agreement that we need to email County Broadband to ask them what they actually want to do on the Village Square before proceeding any further. **Clerk to action**



Correspondence received back with regards to defibrillator training from Community Heartbeat – PC all in agreement that Community Heartbeat be contacted to ask if the training offered is active training where people are able to practice CPR. **Clerk to action**

Grass cutting – looking into alternative companies. MA raised that maintenance of the church yard needs to be looked at. ST advised that in the past the previous gardening contractor has done some hedge maintenance and maintenance of trees in the church yard which the PC had agreed to pay for. All in agreement to contact the church to confirm continuation of maintenance once a new contractor is found. **Clerk to action**

Email received from Babergh Council advising of a CIL payment remittance of £110.33 dated 14.10.22. PC noted

Storage limit on Dropbox has been reached – need to look at additional storage options. ST proposed that Google drive storage be used for archive documents which is 15GB which the PC already has. All in agreement – **Clerk to action.**

22.68 GDPR Review

All agreed read and agreed no amendments identified by the PC.

22.69 Village infrastructure including CIL (Community Infrastructure Levy)

CIL – ST advises that there are no longer plans to use any of the CIL funds for a toilet in the Village Square or electricity or water on Millennium Green. ST proposed continuing to look into play equipment on Millennium Green and have something for all ages. PC all in agreement.

MH raised an idea of a potential circular walk in the village – PC all in agreement to explore this idea and agree that CIL funds could be used – MH to discuss in the first instance with Richard Noel.

Millennium Green – CR is trying to arrange a suitable date and time for the PC to meet and look at feasibility for play equipment on the Millennium Green. ST proposed that not all PC members had to attend so PC agreed that ST, JC and MT should arrange to meet with the Millennium Green committee - **CR to revert back to councillors with a suitable date.**

2125hrs – OG left the meeting

Village Hall Management Committee representative – ST advises that the Village Hall Committee have been asked to give information to an architect who volunteers their time but no update has been received on this. PC are all in agreement to support this project with CIL funds if required.

22.70 Highways

MA advised that OG will collect the quiet lane sign for Stubbins Lane which will be bolted onto the existing polls. MH has agreed to help MA with the installation of the sign within the next week.

Road safety signs – at the last meeting it was agreed to review the road signs in Holton and look to see if we could get any new signs such as 'Parent and Child Crossing' or 'Elderly Crossing'. MA advised that the last signage review by Suffolk Highways was carried out in 2016 so he has contacted them again and with the support of GH has requested an official review and is awaiting a response.

ANPR trial – MA advises that this has been a success and Holton received the ANPR device back again for a week. Holton have also had the safety camera vehicle twice this month and also had a motor cycle policeman on Church Square for an hour.

Footpaths – MH advised that there is new signage for the bridlepath outside Holton Park after it had been reported as needing attention. 2 Styles had been reported as rotten at the top end of the sheep field and both have now been mended.

ST noted that the Wenham Path has been ploughed again.

22.71 Reviewing and updating Parish Councils position re vulnerable residents

Vulnerable residents – ST advises that people with health conditions, young children and the elderly have to register themselves as meeting the criteria for being vulnerable with telephony and broadband plus their actual service provider, with National Power Networks plus electricity provider and water provider. PC all in agreement to publicise information



on this and CR will arrange to put details in the January Quartet. PC also agreed that if anyone needs assistance with registering as vulnerable then to contact the Parish Clerk who will be able to put them in touch with someone that can help.

Warm rooms – MH raised if there was a demand in Holton for a warm room. ST proposed doing a community survey at the December lunch club to see if there was any interest. Purchasing a back up generator for the Village Hall was also discussed again and PC agreed to explore this further under CIL at the next meeting.

22.72 Dog poo issues

ST raised her proposal from the last meeting of putting a supply of dog poo bags on the posts around Richard Noels land which he is happy for us to do. ST advised that she has a stock of dog poo bags and is happy to distribute and refill - All in agreement for this to go ahead.

Correspondence received back with regards to putting a sign on Merriams Meadow – Although it is acknowledged that there is a dog poo problem a sign is not desirable at the location proposed.

MA commented that the dog poo issue in the village has improved in the past couple of weeks.

22.73 Matters to be brought to the attention of the Council

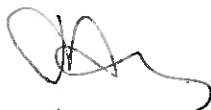
CR – proposed putting a copy of the signed minutes from meetings on the Holton Facebook page. ST proposed posting on Facebook when the latest minutes are put on the website and putting the link to the PC website on. All in agreement – Clerk to action

22.74 Next meeting

Confirmed the next meeting will be on the 11th of January 2023

Meeting closed at 2202hrs

Signed:



Date:

8/3/23