

HOLTON ST MARY PARISH COUNCIL

Minutes of Parish Council Meeting

Held on Wednesday 15th September 2021

at 8 p.m. at Holton St Mary Village Hall

Present:

Parish Council (PC): Jan Cheng (JC- Chair), Sally Thurlow (ST), Claire Rowan (CR), Mark Anderson (MA), Mike Hay (MH), Oliver Greene (OG), Liz Sims (LS- Clerk)

District Councillor: John Ward (JW)

County Councillor: Georgia Hall (GH)

Members of the Public: 9

County Broadband Representatives: 2

21.43 Chair's welcome, accept councillors' apologies for absence.

The Chair welcomed everyone to the meeting. No apologies received.

21.44 To accept members' declarations of interest in accordance with the Council's Code of Conduct.

None declared.

21.47 Parish Councillor Vacancy

This item was moved forward on the agenda by the Chair.

The application received from Matt Toone for co-option was voted on by the members by a show of hands, it was a unanimous result in favour of co-opting the applicant.

It was resolved to co-opt Matt Toone as a Parish Council Member immediately. He signed the Declaration of Acceptance of Office and joined the Councillors table.

21.45 Minutes

The minutes of the Parish Council meeting held on 14th July 2021, were approved, and signed as an accurate record by the Chair. Proposed by JC and Seconded by MA agreed unanimously. The minutes of the Extraordinary Meeting held on 5th August 2021, were approved and signed as an accurate record by the Chair. Proposed by JC and seconded by MA, agreed unanimously.

21.46 Public Forum

ST introduced two representatives from County Broadband who gave a short presentation and answered questions from Parishioners. Notes from presentation in Appendix A.

Following this presentation, the County Broadband representatives and 7 members of the Public left the meeting.

To receive reports from and ask questions to County Councillor and District Councillor:-

GH (County Councillor) report circulated, GH further advised that the ANPR scheme is hoped to start by the end of the year, and advised that the end date to register for the Solar together Scheme is 27th September 2021.

JW (District Councillor) report circulated, JW further advised that Babergh and Mid Suffolk had made a small number of houses available for the Afghan refugees. Angel Court in Hadleigh- the conversion of the site to Social Housing has now been completed.

JW advised that Babergh and Mid Suffolk Council have registered their interest for the Devolution pilot scheme.

21.48 Emergency Plan Officer

It was agreed and accepted by CR that she would become the Emergency Planning Officer

21.49 Correspondence and Clerk's Report

To note correspondence received since last meeting; -

East Bergholt Heartwatch Invitation to 20th Anniversary Celebration had been circulated.

Notice of consultation from BDC regarding Gambling Act 2005 revision of Statement of Principles had been received and circulated.

Action taken by clerk since last meeting; -

New computer purchased, it was agreed that the old one could be restored to factory settings and recycled.

Stubbins Lane -Quiet Lanes SCC notice of proposal notices displayed and letters delivered

21.50 Planning

a) To receive any planning updates

DC/21/03534 Lark Hall, Sandpit Lane, Holton St Mary, CO7 6NH

Application for Listed Building Consent - Removal of window and infill opening, Installation of 1no. window and 1no. external door, Installation of partitions to form entrance lobby, wc and utility rooms

It was noted that this application has been GRANTED.

b) Update on following planning application:

Planning Application Number - DC/20/05590

Proposal: Planning Application. Erection of a 28no bedroom community care, rehabilitation and respite centre following removal of existing caravan park buildings and relocation of 4no static homes. Location: Holton Hall Farm, Hadleigh Road, Holton St Mary, Suffolk CO7 6NN

OG advised that there had been further postings on the Planning website in respect to this application, and noted that there was no explanation detailing the changes in the amended application.

It was noted that the Planning Committee Meeting to discuss this application will be later this year and the PC will be able to present at the meeting.

The applicant, present at the meeting, was invited to comment by OG, he informed the meeting that the sewage for the proposed application would not be going into the main sewage system, he also advised that this was an outline planning permission application, - MT informed the meeting that it was a full planning permission application not an outline planning permission application.

c) Babergh Joint Local Plan Formal Examination

JW advised that the Examination hearing will be commencing on September 22nd 2021; he will chase his previous enquiry if the PC would be able to speak at the hearing.

21.55 Highways

This agenda item was moved forward as agreed by the Chair

- a. Speeding and other road issues; MA advised further that the ANPR is to commence soon
- b. Road condition/ Run -off from road surface; MA advised that no further word has been received from Highways yet to repair the sunken drains but noted that they had been marked with yellow on the road.
- c. Footpaths and Pavements; It was noted that the styles on footpaths 9 and 29 are wobbly, OG will speak to the landowner regarding this. Footpath 16 has not been cut by Highways but is passable at the moment. GH and JW left the meeting at this point.

21.51 Finance

a. Finance Report:

Bank Balances as at 31st August 2021 Current Account £ 3,185.04

 Reserve Account £ 11,635.73

Receipts since last meeting Interest £ .20

The balances were examined against bank statements, signed and agreed as a true record.

b. It was resolved that the following payments were agreed and authorised:-

13/07/2021	BACS	Esims Zoom	£14.39
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31/07/2021	BACS	JAK Services	£80.00
16/08/2021	BACS	FJG Solicitors	£500.00
18/08/2021	BACS	FJG Solicitors	£120.00
19/08/2021	BACS	Esims/Computer & Software	£423.93
30/08/2021	SO	Clerks Salary	£303.33
30/08/2021	BACS	JAK Services	£80.00
02/09/2021	BACS	FJG Solicitors	£820.00
15/09/2021	BACS	Village Hall Hire x 2	£34.00
15/09/2021	BACS	Esims/Printer Ink	£12.29
30/09/2021	SO	Clerks Salary	£303.33

- c. To look at remaining budget and vire and earmark reserves

The remaining budget was examined and it was resolved that £200 was moved from reserve account earmarked for telephone box to the current account, and £300 to be moved from reserve account earmarked for new computer to the current account.

21.52 Safeguarding

It was discussed if it was necessary for the PC to have a Safeguarding Lead and Safeguarding Policy; the Chair asked if the members could have a look at the proposed policy attached to the agenda and for it to be put on the agenda for the next meeting to be discussed further.

21.53 Insurance

The Insurance policy renewal was discussed and it was resolved that the Insurance policy should be renewed with the new quotation supplied from BHIB Councils and for the 3 year agreement to be accepted to keep the premium fixed for three years.

21.54 Village Infrastructure including CIL (Community Infrastructure Levy)

- a. CIL –It was noted that a quotation for supplying an electricity point to Millennium Green was still being obtained, if this proceeds it would be funded by CIL and grants from Local Council.
- b. A further quotation has been obtained for reducing the height of the large Holly Tree in the hedging in Church Square, it was agreed to proceed with this quotation as lower than the previous estimate, it was noted that the contractor has Public Liability Insurance for this work. OG Proposed and JC seconded, agreed unanimously.
ST advised that a Parishioner had asked for clarification of parking allowed at Church Square, it was advised that as had been noted in previous minutes, the private parking signs are to deter the casual opportunist parking a car there all day whilst leaving the Village. It is not private parking for Church Users and residents of the Square, visitors are able to park there.
- c. Village Hall Management Committee representative update- ST advised that a new commercial dishwasher has been installed in the Village Hall and soon be ready to use. A new hard cover has been fitted for the pool table. At the Meet The Village Event visitors will be encouraged to complete a questionnaire regarding what facilities they would like to see the Village offering.
- d. Millennium Green Representative update – CR informed the meeting that a quote is being obtained for cutting back the hedge along the back of Roseacre. Feedback is waited from BDC regarding funding for some hedging saplings. Quotes are being obtained for new picnic benches with the possibility of some being memorial benches. Some matting will be removed where thought to be dangerous.

21.56 Matters to be brought to the attention of the Council.

Safeguarding Policy to be put on next agenda for consideration.

21.57 Next meeting

The date of the next meeting was confirmed as 10th November 2021 .

Meeting Closed at 9.50pm

Signed:.....

Dated:.....

Appendix A

County Broadband- Summary of Presentation

An online meeting (zoom) will be held in October (probably 18th October) for anyone who has registered their interest online. If enough interest shown, about 20%, of Village, they would deliver to the entire Parish to enable further Villagers to be able to sign up if they wish to, including any on other exchanges.

There is no installation charge if you join this rollout, joining at a later stage may incur costs. Your existing service contract (BT, Plusnet, or whoever) will run to the end of its contract period but you receive the fibre service free for that contracted period, following which you take their service for a minimum of two years (the cheapest is £28 per month). Higher speeds, higher costs, based on your usage profile.

At the end of that two years, you can choose to stay with CB, move to another fibre provider service, or revert to copper until Openreach remove this (by 2026 the sub-exchange will be the delivery point, but it is less clear if this will also be the point by which copper wires will be recovered).

You are able to keep your existing telephone number, and can sign up for Broadband only if you wish.

Existing infrastructure will be used where possible, running cables from existing telegraph poles and underground ducts. New infrastructure would be installed if necessary.

Other examples of rural rollouts are (closest) Aldham and Eight Ash Green in Essex (approx 4,500-5000 homes), and various villages around Diss

Amendment noted 28.09.21 – County Broadband advised that 40% of the Village need to register their interest not 20% as noted above.