

# HOLTON ST MARY PARISH COUNCIL

## Minutes of Parish Council Meeting

Held on Wednesday 10<sup>th</sup> November 2021

at 8 p.m. at Holton St Mary Village Hall

### **Present:**

**Parish Council (PC):** Janice Cheng (JC) Chair, Sally Thurlow (ST), Mark Anderson (MA), Mike Hay (MH), Claire Rowan (CR), Matt Toone (MT), Liz Sims (LS) Clerk

**District Councillor:** John Ward (JW)

**County Councillor:** Georgia Hall (GH)

**Members of the Public:** None

### **21.58 Chairman's welcome, accept councillors' apologies for absence.**

The Chair welcomed everyone to the meeting, apologies were received from Oliver Greene (OG) and accepted.

### **21.59 To accept members' declarations of interest in accordance with the Council's Code of Conduct.**

None declared

### **21.60 Minutes**

The minutes of the Parish Council meeting held on 15<sup>th</sup> September 2021 were approved and signed as an accurate record of the meeting by the Chair. Proposed by JC, seconded by MA and agreed unanimously.

### **21.61 Public Forum**

To receive reports from and ask questions to County Councillor and District Councillor.

JW (District Councillor), report circulated; he further advised that Suffolk had been agreed as an 'enhanced Response area' for support for COVID, numbers were now starting to decrease.

He advised that he had brought two additional cabinet members into BDC Cabinet; the Environment portfolio was starting to become large and has now been split into two categories.

He advised that the examination of the Joint Local Plan has been paused by the Planning Inspector to allow the councils further time to review its evidence. JW is pushing for the site earmarked in HSM to be reconsidered, he will advise the PC when it would be appropriate for the PC to provide comments regarding this. It was noted by the PC that when the PC does comment it should note the previous planning rejection at that site by the Planning Inspectorate. The inspection will probably not recommence until next Spring.

ST brought to JW's attention that the Planning Officers response in respect to the Planning Application for the Care Home at the Holton Hall Farm site referred to planning policies from both the old and new planning frameworks, JW advised that he will have a look at the comments provided by the PC in respect to the planning application for such examples. He advised that a date has not been set for the Planning Committee meeting yet.

MT raised that it was unclear if HSM would have the designation of Hamlet or Hinterland in the new Joint Local Plan, JW advised that this was being looked into alongside other areas.

ST commented that the local GP surgeries were not administering COVID booster jabs and noted that this had not been publicised well for public not active on social media, JC advised that letters do get sent out to inform people that they are able to book their booster vaccinations. JW indicated that there is a COVID booster bus but was unsure if this would be visiting East Bergholt.

ST noted that there had been a further fly tipping incident in Sandpits Lane – JW advised that if he is made aware of a case of fly tipping, he will always follow it up with the relevant people at BDC.

GH (County Councillor), report circulated, she further advised that SCC had had a SEND review carried out by Lincolnshire County Council which had resulted in 9 recommendations and 180 actions, SCC is acting on this report, the report is available to view online.

SCC is acting to reduce COVID cases, a leaflet is being sent to households advising how to keep safe this winter, covid numbers are reducing now following facemasks being re-introduced into schools. SCC is bidding for a £50 million investment to improve bus services in Suffolk, she advised that if successful SCC will contact local Parishes for input.

GH advised that responses to the current Lorry review will be forwarded to her and the 3 biggest issues will be highlighted. ST noted that in respect to the lorry review and the current A14/A12 Copdock interchange consultation there is no adequate place for lorries to stay over in the area considering the size of the nearby Felixstowe port.

MA enquired about the current status of the ANPR trial, GH advised that this had been delayed for approximately 4 months for Police to be able to vet further staff

#### **21.62 Correspondence and Clerk's Report**

To note correspondence received since last meeting; -

-Email received from SCC regarding Lorry route review – added as agenda item 21.65

-Email regarding A14 Junction 55 Copdock Public Consultation – added as agenda item 21.66

-Email regarding Draft Babergh and Mid Suffolk District Councils Housing Land Supply Position Statement Consultation November 2021- added as agenda item 21.67

-Discovering Suffolk – Volunteer request for footpath plaques- LS has volunteered alongside one other person.

-Queens Green Canopy- tree whip packs available from Tree Council and Woodland Trust – it was discussed that unfortunately the type of trees was not suitable to obtain by Villagers for their gardens.

#### **21.63 Planning**

a) To receive any planning updates – no planning updates to report.

#### **21.64 Locality Award**

A small locality award could be available from the District Councillor, applications would need to be made by February. MT suggested applying for play equipment for Millennium Green, it was Resolved that the Clerk would contact the Millennium Green trustees to suggest this possibility.

#### **21.65 Suffolk County Council Lorry Route Map Review**

This was discussed and noted that HSM has various issues with HGV's and lorries, MA advised that at the last count HSM had 200 HGV's a day passing through the village. Problems include speed, volume, weight, width of road, damage to road sides and verges, it was Resolved that MA will draft a response for the PC to submit.

#### **21.66 National Highways A14 Junction 55 Copdock Public Consultation**

This was discussed and it was Resolved that a comment would be submitted from the PC stating that option 4 was the preferred option as better for the environment and the PC would comment that there was no mention of pedestrian or bicycle access and also that mitigation should be put in place for the wildlife site that would be affected. LS to submit response. It was noted that individuals should comment on this consultation also.

#### **21.67 Draft Babergh and Mid Suffolk District Councils Housing Land Supply Position Statement Consultation November 2021**

This was discussed and it was Resolved that the PC should submit a comment noting that as the Housing supply was above quota the PC would not anticipate seeing any further approvals for plots in HSM.

#### **21.68 Safeguarding**

The proposed safeguarding policy was discussed; some Councillors raised concerns with certain areas of the policy template wording and if it was necessary for the PC to have a safeguarding policy in place; merits and reasons for the PC to adopt a safeguarding policy were also discussed. It was agreed that LS would contact the safeguarding board noting the concerns raised and ask for their advice for this to be discussed further.

#### **21.69 GDPR Review**

The GDPR review was noted and it was Resolved to accept this. It was noted that the monthly encrypted back up memory stick would be kept at a separate address to the instructions on how to access it going forward.

**21.70 Emergency Plan**

The changes to the Emergency Plan noting the new Emergency Plan Officer and Deputy Officer were noted, it was Resolved that this plan would be lodged noting these amendments.

**21.71 Finance**

a. Finance Report:

Bank balances as at 31 <sup>st</sup> October 2021	Current Account	£ 5,905.82
	Reserve Account	£10,515.90
Receipts since last meeting	Interest	£ 0.17
	Precept	£ 4,008.00

The balances were examined against bank statements, signed and agreed as a true record.

b. It was Resolved that the following payments be agreed and authorised: -

29/09/21	BACS	BHIB Ltd (Ins)	£379.28
22/10/21	BACS	Comm Action Suffolk (website)	£ 60.00
30/10/21	SO	Clerks Salary Oct	£ 303.33
30/09/21	BACS	JAK Services	£ 70.00
30/11/21	SO	Clerks Salary Nov	£ 303.33
10/11/21	CHQ	Royal British Legion (Poppy Wreath)	£ 30.00
10/11/21	BACS	Village Hall Hire	£ 17.00

c. To look at remaining budget and vire and earmark reserves

The remaining budget was examined and it was Resolved to vire £45.00 from remainder of budget for noticeboard, and allocate £40.00 of this to Village Hall Hire budget and £5.00 to Poppy Wreath Budget

**21.72 Budget 2022/2023**

The draft budget for 2022/2023 was discussed and will be brought to January meeting for acceptance.

**21.73 Village Infrastructure including CIL (Community Infrastructure Levy)**

- a. CIL –It was noted that discussions for installing an electricity supply at Millennium Green were still ongoing between PC and Millennium Green trustees and a quotation was not yet available. MT raised that it the electricity project did not proceed a possible use for CIL money could be supplying play equipment at Millennium Green.
- b. Village Hall Management Committee representative – it was noted that the possibility of including the electricity supply at Millennium Green on to the Village Hall electricity account had been raised as a point for future discussion.
- c. Millennium Green Representative- already discussed in relation to the electricity supply.

**21.74 Highways**

- a. Speeding and other road issues – MA advised that the annual stats from CAMVAN had been received; during 22 visits over a 1-year period, October 2020 – September 2021 166 offences had been detected.
- b. Road condition- it was noted that markings on the road had been painted white noting possible works may begin soon.
- c. Footpaths and Pavements – It was noted that there was no further update regarding the stiles on footpaths 9 and 29 – OG agreed at the September meeting to speak to landowner regarding these.

**21.75 Matters to be brought to the attention of the Council.**

ST suggested Broadband supply to be added to the next agenda.

**21.76 Next meeting**

The date of the next meeting was confirmed as 12<sup>th</sup> January 2022.

Meeting Closed at 22.15hrs

Signed: .....

Date: .....