

**MINUTES OF HOLTON ST MARY PARISH COUNCIL MEETING**  
**held at 8 p.m. on Wednesday 8<sup>th</sup> July 2020**  
**via Zoom video link**

		<b>Action</b>
	<p><b>Present:</b>  <b>Parish Council (PC):</b> Sally Thurlow (ST – Chairman), Erik Ellis (EE- Vice Chairman), Oliver Greene (OG), Jan Cheng (JC), Mark Anderson (MA), Richard Appleton (RA), Anne Priestley (Clerk)  <b>District Councillor:</b> John Ward (JW)  <b>County Councillor:</b> Gordon Jones (GJ)  <b>Members of the Public: 0</b></p>	
20.22	<p><b>Apologies for Absence:</b>  It was RESOLVED to accept apologies from Claire Rowan (CR), who was unable to attend for personal reasons.</p>	
20.23	<p><b>Declarations of Interest:</b> All councillors declared that they live in the village and know residents. They will not let this affect their judgement.</p>	
20.24	<p><b>Minutes of meeting of 13<sup>th</sup> May 2020</b>  It was RESOLVED that the Minutes of the meeting held on 13<sup>th</sup> May 2020 were approved and signed as an accurate record by the Chairman.</p>	
20.25	<p><b>Public Forum</b></p> <p><b>County Councillor’s Report (GJ):</b> Flooding of road at Bacon’s Green. This has been reported to highways - GJ will chase again. EE will resend the information he has. Report on possible underpass and A12 slip road speed restriction – ST suggested a 40mph limit would be much safer. GJ suggested this would be too difficult as there are not enough qualifying criteria such as accidents or number of properties along the road. EE suggests we build a database of accidents and incidents on the stretch to build a case.</p> <p><b>District Councillors’ Report (JW):</b> 2<sup>nd</sup> round of business grants now in progress. BDC is to get extra central government funding, but thanks to reserves still look in fairly good financial shape. The district council currently have a 6 year land supply and are ahead on permissions granted. The Local plan is still to be adopted. Several hundred new social houses are being built in the next few years. The County Council are also developing social housing on its land, some of which is in Babergh.</p> <p>Babergh and mid Suffolk initiative for sustainable development – ST noted it was disappointing to see that designs were not maximising the potential for solar power. JW to take back to council to ask why.</p> <p>There is a revised timetable for the Local Plan and this should be adopted next year. Villagers were disappointed that planning permission was granted for the brewery on Sulley’s Hill. There were many resident objections regarding noise levels and highways issues including lack of footpath and the road being a designated cycle route. As Highways had made no objections as a statutory consultee, there were no grounds for refusal. JW will ask for responses from the case officer, particularly in regard to listed building proximity and highways issues.</p>	<p style="text-align: center;"><b>GJ</b></p> <p style="text-align: center;"><b>JW</b></p> <p style="text-align: center;"><b>JW</b></p>
20.26	<p><b>Correspondence and Clerk’s Report:</b>  The Parish Council has sent a letter to TMC Haulage regarding the near miss with a cyclist at Bacons Green and speeding through the village. The deliveries have now stopped but we have received no reply. Clerk has a copy.  A Letter has been received from Lord lieutenant of Suffolk enclosing the Queens VE day address, should anyone wish to have a copy.</p>	
20.27	<p><b>Finance:</b>  <b>a. Financial Report</b>  <b>Bank Balances at 31.6.2020:</b> Current Account      £1,536.03</p>	

	<p>Saver Account            £12,176.77</p> <p><b>Receipts since 01.5.2020:</b> Bank Interest            £2.04</p> <p><b>Total Payments since 01.5.20:</b>            £582.66</p> <p>The balances were examined against bank statements, signed and agreed as a true record.</p> <p><b>b. It was RESOLVED the following payments be received and approved:</b></p> <table border="1"> <thead> <tr> <th>Date</th> <th>Paid by:</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>30 June 2020</td> <td>S/O</td> <td>Salary</td> </tr> <tr> <td>31 July 2020</td> <td>S/O</td> <td>Salary</td> </tr> <tr> <td>31/5/20,30/4/20 and 30/6/20</td> <td>BACS</td> <td>JAK servicesx3</td> </tr> <tr> <td>09-May-20</td> <td>BACS</td> <td>RA - flowers for church Square</td> </tr> <tr> <td>13/5/20 and 13/6/20</td> <td>BACS</td> <td>Clerk - Zoom monthly x2</td> </tr> <tr> <td>23-Mar-20</td> <td>BACS</td> <td>Clerk - Church Square maintenance expenses</td> </tr> <tr> <td>13-Jun-20</td> <td>BACS</td> <td>RA - Church Square flowers and Hammerite</td> </tr> <tr> <td>13-Jul-20</td> <td>BACS</td> <td>HMRC PAYE due</td> </tr> <tr> <td>24-Jun-20</td> <td>BACS</td> <td>Salc - internal Audit fee</td> </tr> </tbody> </table> <p>All payments are made under the powers provided by the Local Government Act 1972 S111 unless otherwise specified. It was agreed that it would be appropriate to invite other village organisations to utilise the Zoom account as a village asset. ST will post to Facebook and Clerk will put a note in the Quartet.</p> <p><b>c.</b> Budget expenditure was examined. Clerk advised we were still awaiting insurance claim monies for the Post and Rail fence.</p>	Date	Paid by:	Description	30 June 2020	S/O	Salary	31 July 2020	S/O	Salary	31/5/20,30/4/20 and 30/6/20	BACS	JAK servicesx3	09-May-20	BACS	RA - flowers for church Square	13/5/20 and 13/6/20	BACS	Clerk - Zoom monthly x2	23-Mar-20	BACS	Clerk - Church Square maintenance expenses	13-Jun-20	BACS	RA - Church Square flowers and Hammerite	13-Jul-20	BACS	HMRC PAYE due	24-Jun-20	BACS	Salc - internal Audit fee	<b>ST / AP</b>
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20.28	<p><b>Highways reports.</b></p> <p>Speeding and other road issues – comments made in Open Forum.</p> <p>Footpaths and Pavements - EE has reported various issues recently. OG stated that he did not support the recent application to divert the footpath at the rear of his property.</p>																															
20.29	<p><b>2019/20 Internal Audit Report</b></p> <p>The Internal Audit report for 2019/20 was examined. Clerk will action the recommendations made. It was RESOLVED that the report be adopted.</p>																															
20.30	<p><b>New Code of Conduct</b></p> <p>The new Code of Conduct consultation was reviewed and councillors agreed it was a good step forward and should be adopted when presented.</p>																															
20.31	<p><b>Phishing Scams</b></p> <p>ST reported a recent spam email sent had been sent from her account and that four councillors had responded to it. ST warned to be vigilant and never click on a link in an email that you were not absolutely certain about.</p>																															
20.32	<p><b>Matters to be brought to the attention of the Council</b></p> <p>There had been a request from a villager to consider erecting a 'Friendly Bench'. It was agreed to ask the villager to request an agenda item for September.</p>																															
20.33	<p><b>Next meeting</b></p> <p>The date of the next meeting was confirmed as the 9<sup>th</sup> September 2020</p>																															

The meeting closed at 22.00 pm.

Signed .....

Date .....