

# HOLTON ST MARY PARISH COUNCIL

Meeting To Be Held On Wednesday 13<sup>th</sup> September 2023

8pm at Holton St Mary Village Hall

## AGENDA

**01.09.23 Chairman's welcome, accept councillor's apologies for absence.**

**02.09.23 To accept members declarations of interest in accordance with the Council's Code of Conduct.**

**03.09.23 Minutes**

To sign as a correct record the minutes of the meeting held on 12<sup>th</sup> July 2023

**04.09.23 Public Forum**

To receive reports from and ask questions to County Councillor and District Councillor.

To permit public participation to make statements or ask questions

**05.09.23 Planning**

To receive any planning updates on the Care and Rehabilitation Centre at Holton Hall Farm and planning application at Brett Vale Golf Club.

**06.09.23 Footpaths / Verges**

A resident has emailed and raised the following - Babergh Council has just cut the verges between Glenhaven and Corpus Christi cottages but this was only on the road side part of the verge for one metre. Consequently, the grass on both sides of the tarmac footway has been left un-cut. In places the path is almost invisible and certainly difficult to use and particularly after rain. This was reported to Suffolk Highways who emailed back to advise that staff had visited the location and believe at this time it does not warrant remedial action. The Farmer at Four Sisters kindly agreed to mow these verges. Another email has also been received from a Parishioner asking if the Parish Council would consider paying for the cutting of the 2 green triangles outside Roseacre due to the Councils infrequent and poor work in this area.

**07.09.23 Councillor Vacancies**

Discuss the 3 vacancies for Councillor.

Sally Longmate is willing to assist with helping to recruit new Councillors – can a working party be set up?

**08.09.23 National Grid East Anglia Green Energy Enablement**

Updates

**09.09.23 Asset Register**

Review and approve updated asset register

**10.09.23 Correspondence and Clerk's Report**

To note correspondence received since last meeting:

Email received 31.08.23 with regards to a road traffic incident that occurred in the village on the 29<sup>th</sup> of June 2023 asking if this could be discussed and actioned by the Council. A 13 year old was forced off the road by a Phillips Brother articulated lorry whilst on his push bike doing his paper round at around 8am on that day. He was travelling on the Hadleigh Road towards the A12 when the lorry tried to overtake on the blind curve opposite the turning for Roseacre in poor visibility conditions, an oncoming car meant the lorry had to pull in suddenly forcing the boy onto the pavement and off his bike. He was not hit by the lorry but suffered grazes and was very shaken. The lorry did not stop. The father of the young boy reported the

incident to the police and also spoke to Phillips Brothers but is asking if the Parish Council would consider communicating with Phillips Brothers directly asking them to reinforce to their drivers the importance of careful driving on the local roads particularly with regards to cyclists.

#### **11.09.23 Finance**

To agree to remove Janice Cheng, Elizabeth Sims and Sally Thurlow as signatories on the account. Also discuss if Mike Hay should be added onto the account as a signatory.

To receive a financial report from the RFO including balances at bank. To sign report to certify as correct.

To authorise payments:

31.07.23	SO	Clerks Salary July	£325
30.08.23	SO	Clerks Salary August	£325
01.08.23	BACS	Farming Support Solutions	£528.83
11.08.23	BACS	Farming Support Solutions	£300
18.09.23	BACS	Village Hall hire for 13.08.23	£20
18.09.23	BACS	Kelvedon Lawn Mowing – Grass cutting	£50
18.09.23	BACS	Chris Haste – Restoration materials for bench	£54.23
18.09.23	BACS	Babergh – election costs	£126.50
18.09.23	BACS	Faye Hall – purchase of printer	£122.09
18.09.23	BACS	Kelvedon Lawn Mowing – Grass cutting	£62.50

#### **12.09.23 Village Infrastructure including CIL (Community Infrastructure Levy)**

**CIL** – update on proposals for use of funds and discuss if PC would like to make any further CIL application bids. An email has been received from a Parishioner with following proposals for funding with CIL money:

1. Replace the existing gravel surface on Church square with a surface that is accessible for disabled people. Gravel is the least accessible surface for people using wheelchairs or rollators. Hoggins is the surface of choice for the National Trust. there are pros and cons to this surface as it does require more maintenance than tarmac, however it is much cheaper.
2. Offer the village hall committee to pay for the removal of the hedge adjacent to the pavement and metal gates to provide disabled access to the front of the village hall.
3. Little Lending Library in Church Square: Little Free Library is a nonprofit organization based in St. Paul, Minnesota. In over 120 countries their vision is a Little Free Library in every community and a book for every reader. We believe all people are empowered when the opportunity to discover a personally relevant book to read is not limited by time, space, or privilege. Little Lending Library website for more details at [www.littlefreelibrary.org](http://www.littlefreelibrary.org)

**Village Hall Management Committee representative** – Update on request to create a disabled bay outside and village hall and also funding for new seating and a table.

Millennium Green Representative – any updates

#### **13.09.23 Highways - Speeding, Road Condition and other road issues**

A Parishioner has emailed and would like to raise the following - Traffic speed, Neither I nor many others believe that the ANPR cameras are proving effective, not least because it is so rarely here. We cannot do much about the three 'Ps' that do reduce speeding – Pedestrians, Parking and Police. What we can do, and I fully get it that this may make little difference, is to improve the street scene throughout the village. The purpose of this is to make it very clear to drivers that people live in this beautiful village and it is not simply a means of getting from A to B in the quickest possible time. The Green Gym and litter-picking teams are doing all we can do but I would welcome the thoughts of the PC how this could be improved. Thank you.

Update on proposal from a Parishioner for a Petition to reduce the speed limit from 60mph to 40mph in the half mile stretch of road between East Bergholt and Holton St Mary.

Discuss 20s Plenty Campaign

#### **14.09.23 D-Day 80**

D-Day 80 is being organised to commemorate the 80<sup>th</sup> Anniversary of the D-Day landings on the 6<sup>th</sup> of June next year. Local communities are being encouraged to take part by lighting a beacon – discuss

**15.09.23 Defibrillator**

An email has been received advising that The Department of Health and Social Care (DHSC) is inviting interested organisations to register expressions of interest for its Community Automated External Defibrillators Fund. To discuss if another Defibrillator is needed in the village.

**16.09.23 Remembrance Crosses**

Discuss planting of the crosses

**17.09.23 Kings Coronation Tree**

Discuss if the Parish Council wish to apply for funding for this

**18.09.23 Matters to be brought to the attention of the Council**

To agree items for next agenda

**19.09.23 Next meeting**

To confirm 8<sup>th</sup> November 2023 as date for next meeting