

HOLTON ST MARY PARISH COUNCIL

Annual General Meeting To Be Held On Wednesday 12th July 2023

8pm at Holton St Mary Village Hall

AGENDA

01.07.23 Chairman's welcome, accept councillor's apologies for absence.

02.07.23 To accept members declarations of interest in accordance with the Council's Code of Conduct.

03.07.23 Minutes

To sign as a correct record the minutes of the meeting held on 10th May 2023

04.07.23 Public Forum

To receive reports from and ask questions to County Councillor and District Councillor.

To permit public participation to make statements or ask questions

05.07.23 Planning

To receive any planning updates on the Care and Rehabilitation Centre at Holton Hall Farm and planning application at Brett Vale Golf Club.

Discuss planning application – **DC/23/02389** Proposal: Application for Permission in Principle. Town and Country Planning Act 1990 (Permission in Principle)(Amendment) Order 2017 - Erection of a single, detached dwelling and garage. Location: Rogers Field, Hadleigh Road, Holton St Mary, Colchester Suffolk CO7 6NS. Planning department would not extend the submit comments date passed the 3rd of July as it's due to be determined on the 6th of July.

Consider planning application:

DC/23/03026

Proposal: Householder Application - Erection of extension and conversion of first floor of garage to form bedroom / home office including external staircase and alterations to openings

Location: Lark Hall, Sandpits Lane, Holton St Mary, Colchester Suffolk CO7 6NH

06.07.23 Councillor Vacancies

Discuss the 3 vacancies for Councillor.

Sally Longmate is interested in becoming a Councillor but cannot make Wednesday evenings, is there a way she can be involved in the Parish Council – to be discussed.

07.07.23 Appointments

To make the following appointments for the year:

Tree Warden

Village Hall Management Committee representative

Pylon lead

08.07.23 National Grid East Anglia Green Energy Enablement

Updates

09.07.23 Internal Audit

Discuss and review the Internal Audit for 2022-2023

10.07.23 Purchase of a new printer

Quotes obtained – to be discussed

11.07.23 Correspondence and Clerk's Report

To note correspondence received since last meeting:

Email from a Parishioner with regards to a tree with 2 overhanging branches which hang over both carriageways of the B1070. Reported to Suffolk County Council ref:00407535 who have advised that they have been out to assess this issue but believe at this time it doesn't warrant remedial action but they will monitor.

12.07.23 Finance

To agree any changes to bank signatories.

To receive a financial report from the RFO including balances at bank. To sign report to certify as correct.

To authorise payments:

16.07.23	BACS	Village Hall Hire July	£20
16.07.23	BACS	SALC – Internal Audit Charge	£202.80
31.05.23	SO	Clerks Salary May	£325
30.06.23	SO	Clerks Salary June	£325

13.07.23 Replacing Bench in Church Square / Maintenance of the Pump

The Village Local History Recorder has advised that this is a historic bench that swings over to a table and bench. Proposal to restore bench instead of replacing it.

A Parishioner has proposed that as this is a historic bench would it be better if the bench was moved to Millennium Green to protect it from theft as being historic it must have some value? It is currently padlocked to the Pump in Village Square. If the bench is moved then it could be restored at the same time and then a new bench be purchased to put in its place.

Also the Pump needs to be repainted – the Parishioner advised that they have some Hammerite dark (forest) green and Hammerite black paint and would be happy to strip the pump and repaint.

14.07.23 Village Infrastructure including CIL (Community Infrastructure Levy)

CIL – update on proposals for use of funds and discuss if PC would like to make any further CIL application bids.

Village Hall Management Committee representative – email received asking the PC to consider the following actions:

1. Please could you approach Suffolk Highways to request a painted road marking "Disabled Parking" box outside the Village Hall - we will support this with signage on the hedge/front of the Hall to request no parking on footway or forecourt, and contact our regular users. This would apply except for loading
2. The Social Club has offered £200 to put towards seating and a table for the forecourt. You may have noticed the last Sunday in May when the Bar was opened and had several tables out front, enjoying the sunny afternoon and music. Please would the PC consider using CIL money to enable the Village Hall to have more than one table and seat (maybe picnic style) that is accessible, and perhaps a parasol or two for shade.

Millennium Green Representative – any updates

15.07.23 Highways

Speeding, Road Condition and other road issues

Update on proposal from a Parishioner for a Petition to reduce the speed limit from 60mph to 40mph in the half mile stretch of road between East Bergholt and Holton St Mary.

Replacement of damaged village sign - update

Footpaths and Pavements

16.07.23 D-Day 80

D-Day 80 is being organised to commemorate the 80th Anniversary of the D-Day landings on the 6th of June next year. Local communities are being encouraged to take part by lighting a beacon - discuss

17.07.23 Matters to be brought to the attention of the Council

To agree items for next agenda

18.07.23 Next meeting

To confirm 13th September 2023 as date for next meeting