

# HOLTON ST MARY PARISH COUNCIL

Meeting To Be Held on Wednesday 10<sup>th</sup> January 2024

8pm at Holton St Mary Village Hall

## AGENDA

**01.01.24 Chairman's welcome, accept councillor's apologies for absence.**

**02.01.24 To accept members declarations of interest in accordance with the Council's Code of Conduct.**

**03.01.24 Minutes**

To sign as a correct record the minutes of the meeting held on 8<sup>th</sup> November 2023 and the minutes of the extraordinary meeting held on the 14<sup>th</sup> December 2023.

**04.01.24 Councillor Vacancies**

To Co-opt David Johnson as a member of the Parish Council and discuss the 1 remaining vacancy for Councillor.

**05.01.24 Public Forum**

To receive reports from and ask questions to County Councillor and District Councillor.

To permit public participation to make statements or ask questions

**06.01.24 Planning**

To receive any planning updates on the Care and Rehabilitation Centre at Holton Hall Farm.

**07.01.24 National Grid East Anglia Green Energy Enablement**

Update on process

**08.01.24 Correspondence and Clerk's Report**

To note correspondence received since last meeting:

Email received from the Litter picker team advising that they have done a full audit for litter picking in 2023 and the data will be published in the Quartet.

Email received from Henry Sugden with regards to his business converting a building on Holton Hall Farm into a winery. A planning application for change of use for the building has not been submitted as yet but he would like to attend the PC meeting in order to talk about what his business does and to ensure that local views are taken into consideration when planning is applied for. Clerk has reverted back and advised that he is welcome to attend January's meeting and speak in the public forum section.

**09.01.24 Finance**

To receive a financial report from the RFO including balances at bank. To sign report to certify as correct.

To authorise payments:

30.11.23	SO	Clerks Salary November	£325
02.01.24	SO	Clerks Salary December	£325
15.01.24	BACS	Village Hall hire for 14.12.23	£20
15.01.24	BACS	Village Hall Hire for 10.01.24	£20

15.01.24	BACS	Kelvedon Lawn Mowing Svcs – cutting for Nov	£62.50
15.01.24	BACS	SALC – training for Cllr Mark Rogers	£72

To review and earmark reserves

To discuss, agree and sign the precept

#### **10.01.24 Village Infrastructure including CIL (Community Infrastructure Levy)**

**CIL** – update on proposals for use of funds:

- 1) Replace the surface in Church Square
- 2) Little lending library
- 3) Replacement of remaining Stiles in HSM with gates
- 4) Having gated signs installed
- 5) Proposal from the Village Hall Management Committee asking for CIL contribution towards a bench. The Social Club have agreed to contribute £250 and the bench is approx. £600 plus a cover at additional cost.
- 6) Discuss any other CIL proposals

**Village Hall Management Committee representative** – Any updates to be received.

**Millennium Green Representative** – Any updates to be received.

#### **11.01.24 Green Gym**

The Green Gym have made the following requests:

Hedge and small tree in Church Square which borders the Church grounds – the hedge needs to be reduced back and the tree needs to be pruned back. The Green Gym would be happy to take on this work if the PC are in agreement.

Village Sign outside Roseacre – At least 1 branch of a large evergreen tree is now partly obscuring the sign. The tree belongs to a private resident who is happy for this branch to be cut down. The Green Gym will look to see if this is something that they can do but it may need a tree surgeon due to the height and size.

#### **12.01.24 Hedgehog awareness signs**

Would the PC like to purchase some hedgehog awareness signs – prices are between £26.99 and £42.99 plus p&p per sign and then purchase of a wooden post maybe required.

#### **13.01.24 Highways - Speeding, Road Condition and other road issues**

**Speeding and other road issues** –

Email received from Raydon Parish Council who are putting a proposal together for the speed limit on the B1070 to be changed to 40mph between Raydon and Holton St Mary and Raydon and Upper Layham and are asking for support from Holton St Mary PC – to be discussed.

Email received notifying the PC of another accident at the 90-degree bend between Holton St Mary and Raydon on the B1070, the vehicle demolished the chevron sign and its two supporting poles, crashed through the hedge and went into the field - to be discussed.

Email received asking if the following could be nominated as 'Quiet Lanes' - Sandpits Lane from derestriction sign near Holton Place Farm to B1068 and Raydon Road from derestriction sign near Cedarwood to Sulleys Hill Road/Noaks Rd Junction. Speeding traffic in Bacons Green was also raised.

**Footpaths and pavements** – any issues/updates

#### **14.01.24 Donation request from Dedham Vale & Stour Valley Project AONB**

Discuss whether to donate – deferred from November's agenda with the Chairman to find out more information on what this organisation does.

#### **15.01.24 Community Energy Project**

The PC has expressed an interest in this project – any updates to be received

#### **16.01.24 GDPR Review**

To review GDPR audit documents for ongoing accuracy and sign as correct

**17.01.24 Defibrillator**

To discuss if another defibrillator is needed in the village and update on the Village Hall defibrillator.

**18.01.24 Community Self Help Scheme**

The PC agreed in November's meeting to sign up to this scheme pending confirmation from the PCs insurance company with regards to our liability insurance. PC to discuss

**19.01.24 PCC Meeting 1<sup>st</sup> November 2023**

It was agreed in November's meeting to change the parking sign to 'Private parking for residents and Church visitors only' – update on location of the sign and the cost.

**20.01.24 Signpost on Bacons Green**

Signpost needs some maintenance – to be discussed.

**21.01.24 Bus Service Improvement plan**

Babergh have submitted a proposal for a bus service improvement plan for the Dedham Vale and Stour Valley Hooper Bus service. Historically the bus service has offered 12 stops along a circular route and the proposal is to expand this and include Hadleigh, Layham, Raydon and Holton St Mary. HSM PC have expressed an interest in this proposal – any updates to be given.

**22.01.24 Replacement of tubs in Church Square**

Proposal from a Parishioner to replace all the tubs in Church Square – quotes now received. Wooden half barrel tub £39.99 per tub x 8 = £319.92 or Square wooden tub £49.99 x 8 = £399.92. To be discussed.

**23.01.24 Approach to Millennium Green**

Email from a Parishioner with regards to the approach to Millennium Green– (photo attached to email has been circulated to the Councillors) asking the PC to consider making this approach more tasteful.

Suggestions that this could be undertaken using the following – at least on the wall and first fence panel:

A mural – woodland in character and colour

Growing shade-loving plants up the wall/fence panel (e.g. honeysuckle)

A combination of both the above

Another option – which might include any of the above

The expense would be low and the Parishioner would be happy to design and paint the mural, at no cost.

Dr Joe Adams should be asked if this was acceptable if this proposal was to go ahead.

**24.01.24 Communications**

The Chairman would like to propose that email be used to communicate with residents for anything that is considered appropriate.

**25.01.24 Matters to be brought to the attention of the Council**

To agree items for next agenda.

**26.01.24 Next meeting**

To confirm 13<sup>th</sup> March 2024 as date for next meeting.