

HOLTON ST MARY PARISH COUNCIL

Meeting To Be Held On Wednesday 13th July 2022

At 8 p.m. at Holton St Mary Village Hall

AGENDA

Dear Councillors,

Notice of meeting/Summons – You are summoned to the meeting of Holton St Mary Parish Council which will take place on Wednesday 13th July 2022 at 8.00 pm at Holton St Mary Village Hall, Hadleigh Road, Holton St Mary.

Yours sincerely

Faye Hall

Parish Clerk

6th July 2022

22.29 Chairman's welcome, accept Councillors apologies for absence (Duration 2000hrs - 2002hrs)

22.30 To accept members declarations of interest in accordance with the Council's code of Conduct
(Duration 20:02hrs – 20:05hrs)

22.31 Minutes (Duration 2005hrs - 2010hrs)

- To sign as a correct record the minutes of the meeting held on 11th May 2022.

22.32 Elections (Duration 2010hrs - 2015hrs)

- To elect Vice- Chair and sign declaration of office
- To elect Planning Committee
- To elect Finance Committee if agreed it is required with powers to approve any amendments to Annual Return

22.33 Appointments (Duration 2015hrs - 2020hrs)

To make the following appointments for the year.

- Footpath Warden.
- Highway's Representative.
- Tree Warden.
- Emergency Officer.
- Millennium Green Representative.
- Village Hall Management Committee Representative.
- Safer Neighbourhood Panel representative.
- Safeguarding Lead.
- Pylon Lead.

22.34 Receive Reports from District and County Councillors (Duration 2020hrs - 2050hrs)

- To receive reports from and ask questions to County Councillor and District Councillor.
- To permit public participation to make statements or ask questions.

22.35 National Grid East Anglia Green Energy Enablement (Duration 2050hrs - 2055hrs)

- Update on process.

22.36 Planning (Duration 2055hrs - 2100hrs)

- To receive any planning updates

22.37 Internal Audit (Duration 2100hrs - 2105hrs)

- Discuss internal review for 2021 - 2022 and review the effectiveness of the process.

22.38 Finance (Duration 2105hrs - 2110hrs)

- To receive a financial report from the RFO including balances at bank. To sign report to certify as correct.
- To authorise payments:

18.07.22	BACS	Village Hall	£20
18.07.22	BACS	JAK Services May/June invoices	£212.44
13.06.22	BACS	Babergh Council – Litter and dog bins	£52.19
18.07.22	BACS	Hertford Signs – Village sign	£220
18.07.22	BACS	SALC Training	£156
18.07.22	BACS	SALC – Internal Audit	£193.20
30.05.22	BACS	Clerk Salary for May	£190.40
30.07.22	BACS	Clerk Salary – tax rebate for May	£47.60
30.06.22	BACS	Clerk Salary for June	£260
30.07.22	BACS	Clerk Salary for July	£260

- To review and earmark reserves.

22.39 Correspondence and Clerk's Report (Duration 2110hrs - 2115hrs)

To note correspondence received since last meeting:

- Email – Speeding and Village Signage
- Email – damaged village sign

22.40 Village Infrastructure including CIL (Community Infrastructure Levy) (Duration 2115hrs - 2120hrs)

- CIL – update on proposals.
- Millennium Green – update from representative.
- Village Hall Management Committee representative – update.

22.41 Highways (Duration 2120hrs - 2130hrs)

- Speeding and other road issues – update from Mark?
- Footpaths and Pavements.

22.42 Matters to be brought to the attention of the Council (Duration 2130hrs - 2135hrs)

- To agree items for next agenda

22.43 Next meeting (Duration 2135hrs - 2140hrs)

- To confirm 14th September 2022 as date for next meeting

Faye Hall (Parish Clerk)

Date: 06.07.22