

HOLTON ST MARY PARISH COUNCIL

Meeting to be held on Wednesday 12th of October 2022

At 8pm at Holton St Mary Village Hall

AGENDA

Dear Councillors,

Notice of meeting/Summons – You are summoned to the meeting of Holton St Mary Parish Council which will take place on Wednesday 12th October 2022 at 8.00 pm at Holton St Mary Village Hall, Hadleigh Road, Holton St Mary.

Yours sincerely

Faye Hall

Parish Clerk

5th October 2022

22.44 Chairman's welcome, accept Councillors apologies for absence

22.45 To accept members declarations of interest in accordance with the Council's code of Conduct

22.46 Minutes

- To sign as a correct record the minutes of the meeting held on 13th July 2022.

22.47 Appointments

- To confirm that councillors absent from the last meeting are in agreement to be on the Planning and Finance committees and confirm appointments again on the following roles:
- Footpath Warden.
- Highway's Representative.
- Tree Warden.
- Emergency Officer.
- Millennium Green Representative.
- Village Hall Management.
- Committee Representative.
- Safer Neighbourhood Panel representative.
- Safeguarding Lead.
- Pylon Lead.

22.48 Public Forum and receive reports from the District and County Councillors

- To permit public participation to make statements or ask questions and discuss the planning application for the 28 bed care home at Holton Hall Farm.
- To receive reports from and ask questions to County Councillor and District Councillor.

22.49 Planning

- Receive updates and confirm Parish Councils response to the planning application for the 28 bed care home, Holton Hall Farm.

22.50 National Grid East Anglia Green Energy Enablement

- Update on process.

22.51 Finance

- To receive a financial report from the RFO including balances at bank. To sign report to clarify as correct.
- To authorise payments:

17.10.22	BACS	Village Hall Hire	£20
17.10.22	BACS	JAK Services July Invoice	£41.75
19.09.22	BACS	SALC Training Invoice 26276	£31.20
17.10.22	BACS	SALC Training Invoice 26334	£93.60
30.08.22	SO	Clerk Salary - August	£260
30.09.22	BACS	Clerk Salary – Back dated pay increase	£51.20
30.09.22	SO	Clerk Salary – September	£325
19.09.22	BACS	BHIB Insurance	£379.28
17.10.22	BACS	Admin expenses	£22.33
17.10.22	BACS	Community Action Suffolk	£60
17.10.22	BACS	Poppy Wreath and Crosses	£30
17.10.22	BACS	Defibrillator battery	£265

- To review and earmark reserves.

22.52 Correspondence and Clerk's Report

- To note correspondence since last meeting:

Defibrillator training – is a renewal required?

Email received 29/08 with regards to clearing of footway from outside Avalon down to Four sisters of overgrown vegetation and weeds which still has not been done. Reported again and Highways responded back on the 14/09 to advise that the issue has been assessed and it does not warrant remedial action and will be monitored.

Correspondence received back from Millennium Green secretary confirming that they are not going ahead with the electricity proposal.

External Auditor arrangement – Email from SAAA option to opt out. All councillors agreed to stay opted in.

Clerks 13 week probation period reached on the 25.07.22 and all SALC training completed.

26/9 email received from the Green gym advising of works that they have carried out:

Green Gym activities June-September 2022

Date	Activity
July	Cleaning and re-staining of the village sign (outside Roseacre)
July	Clearing and cleaning of the two village noticeboards
August	Cleaning, re-staining / re-painting of the Churchyard side gate
August-September	Replacing and re-staining some of the single post footpath way-marking signs around the village boundaries (pending a new Footpath and Tree Warden)

30/9 – email received from JAK Services advising that their business is terminating so an alternative company for grass cutting needs to be found.

22.53 Village infrastructure including CIL (Community Infrastructure Levy)

- CIL – update on proposals.
- Millennium Green – Discuss play equipment proposal.
- Village Hall Management Committee representative – update.

22.54 Highways

- Speeding and other road issues.
- Footpaths and Pavements.

22.55 Dog poo issues

- Discuss issue and ways to tackle it.

22.56 Tree and Wildflower Initiative

- To Discuss.

22.57 Remembrance Crosses

- Discuss planting of the crosses.

22.58 Matters to be brought to the attention of the Council

- To agree items for the next agenda.

22.59 Next meeting

- To confirm 9th of November 2022 as date for next meeting.

Faye Hall (Parish Clerk)

Date: 05.10.22