

# HOLTON ST MARY PARISH COUNCIL

Meeting to be held on Wednesday 8<sup>th</sup> of March 2023

At 1955pm at Holton St Mary Village Hall

## AGENDA

**22.90 Chairman's welcome, accept Councillors apologies for absence**

**22.91 To accept members declarations of interest in accordance with the Council's code of Conduct**

**22.92 Minutes**

- To sign as a correct record the minutes of the meetings held on 9<sup>th</sup> November 2022, 12<sup>th</sup> December 2022 and 11<sup>th</sup> January 2023.

**22.93 Public Form and receive reports from the District and County Councillors**

- To receive reports from and ask questions to County Councillor and District Councillor.
- To permit public participation to make statements or ask questions.

**22.94 Planning**

- To consider the following planning applications:

**DC/23/00183** – Householder Application - Conversion of garage to additional living accommodation including construction of storage room to the north elevation and external staircase and door to loft space on the south elevation. Creation of habitable room in loft space, installation of roof lights on east roof slope and installation of 12 solar panels on west roof slope.

Location - Lark Hall Sandpits Lane Holton St Mary CO7 6NH

**DC/23/00184** – Application for Listed Building Consent - Works to garage including creation of new garage openings with doors to west elevation, construction of small storage room to the north elevation and external staircase and door to loft space on the south elevation. Creation of habitable room in loft space, installation of roof lights on east roof slope and installation of 12 solar panels on west roof slope.

Location - Lark Hall Sandpits Lane Holton St Mary CO7 6NH

- To receive any planning updates.

**22.95 National Grid East Anglia Green Energy Enablement**

- Update on process.

**22.96 Kings Coronation**

- Discuss any plans.

**22.97 Finance**

- To receive a financial report from the RFO including balances at bank. To sign report to clarify as correct.
- To authorise payments:

30.01.23	SO	Clerks Salary	£325
28.02.23	SO	Clerks Salary	£325
13.03.23	BACS	Village Hall Hire on 08.03.23	£20
13.03.23	BACS	Clerks expenses	£10.47
13.03.23	BACS	Materials for dog poo dispenses	£21.18
13.03.23	BACS	Plaque & engraving for Queens Jubilee beacon lighting	£64
13.03.23	BACS	SALC – Clerks training	£72

- To look at remaining budget and vire and earmark reserves
- Amended Precept form sent to Babergh 09.02.23 after an error was noticed on the proposed budget for the allowance made for CPAD. Minutes from the 11<sup>th</sup> of January have been updated to reflect this.
- To discuss and agree budget for 23-24

## **22.98 Correspondence and Clerk's Report**

- To note correspondence since last meeting:

Lock on notice board in Church square reported as not being able to be opened – notice board company contacted and replaced the lock.

Wayleave agreement from County Broadband for the pole on Church square has been signed.

VAT return has been sent and monies have been received back.

Donation request from Dedham Vale AONB & Stour Valley Partnership received.

Email received from the Pylon action group encouraging a letter/email to be sent to the CEO of East Anglia Green with regards to seeking a deferral of the second non statutory consultation proposed for East Anglia Green this summer until the outcome of the current National Grid ESO study is known. Email sent

Email received from 2 villagers who would be interested in a first aid course once one is arranged.

## **22.99 CIL (Community Infrastructure Levy)**

- To agree CIL report for year 2022/23 and sign as correct.

## **23.00 Internal Audit**

- To agree to appoint SALC to do internal audit for year end March 2023.

## **23.01 Grass Cutting**

- Update on finding a new contractor.

## **23.02 Village infrastructure including CIL (Community Infrastructure Levy)**

- CIL – update.
- Millennium Green – update.
- Village Hall Management Committee representative – update on village hall refurb and generator proposal.

## **23.03 Highways**

- Speeding and other road issues.
- Footpaths and Pavements.

**23.04 Safeguarding**

- Safeguarding policy for annual review.

**23.05 Media and Press Policy**

- To review and agree policy.

**23.06 Alternative fuel payment**

- Review if rebates have been made.

**23.07 Annual Parish Meeting – 12th April 2023**

- To agree agenda.

**23.08 Elections on 4<sup>th</sup> of May 2023**

- Discuss

**23.09 Matters to be brought to the attention of the Council**

- To agree items for the next agenda.

**23.10 Next meeting**

- To confirm 10<sup>th</sup> of May 2023 as date for next meeting.

Faye Hall (Parish Clerk)

Date: 02.03.23