

HOLTON ST MARY PARISH COUNCIL

Meeting To Be Held on Wednesday 15th September 2021 at 8 p.m. at Holton St Mary Village Hall AGENDA

- 21.43 Chairman's welcome, accept councillors' apologies for absence.**
- 21.44 To accept members' declarations of interest in accordance with the Council's Code of Conduct.**
- 21.45 Minutes**
To sign as a correct record the minutes of the meeting held on 14th July 2021, and Extraordinary Meeting held 5th August 2021
- 21.46 Public Forum**
Presentation from County Broadband
To receive reports from and ask questions to County Councillor and District Councillor.
To permit public participation to make statements or ask questions:
- 21.47 Parish Councillor Vacancy**
To vote on co-option of new Parish Councillor
- 21.48 Emergency Plan Officer**
To appoint a new Emergency Plan Officer
- 21.49 Correspondence and Clerk's Report**
To note correspondence received since last meeting; -
East Bergholt Heartwatch Invitation to 20th Anniversary Celebration
Notice of consultation from BDC regarding Gambling Act 2005 revision of Statement of Principles
Action taken by clerk since last meeting:-
New computer purchased
Stubbins Lane -Quiet Lanes SCC notice of proposal notices displayed and letters delivered
- 21.50 Planning**
a) To receive any planning updates
DC/21/03534 Lark Hall, Sandpit Lane, Holton St Mary, CO7 6NH
Application for Listed Building Consent - Removal of window and infill opening, Installation of 1no. window and 1no. external door, Installation of partitions to form entrance lobby, wc and utility rooms
GRANTED
- b) Update on following planning application:
Planning Application Number - DC/20/05590
Proposal: Planning Application. Erection of a 28no bedroom community care, rehabilitation and respite centre following removal of existing caravan park buildings and relocation of 4no static homes. Location: Holton Hall Farm, Hadleigh Road, Holton St Mary, Suffolk CO7 6NN
- c) Babergh Joint Local Plan Formal Examination
Update on progress

21.51 Finance

a. To receive a financial report from the RFO including balances at bank. To sign report to certify as correct –

b. To authorise payments:-

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|------------|------|---------------------------|---------|
| 13/07/2021 | BACS | Esims Zoom | £14.39 |
| 31/07/2021 | BACS | JAK Services | £80.00 |
| 16/08/2021 | BACS | FJG Solicitors | £500.00 |
| 18/08/2021 | BACS | FJG Solicitors | £120.00 |
| 19/08/2021 | BACS | Esims/Computer & Software | £423.93 |
| 30/08/2021 | SO | Clerks Salary | £303.33 |
| 30/08/2021 | BACS | JAK Services | £80.00 |
| 02/09/2021 | BACS | FJG Solicitors | £820.00 |
| 15/09/2021 | BACS | Village Hall Hire x 2 | £34.00 |
| 15/09/2021 | BACS | Esims/Printer Ink | £12.29 |
| 30/09/2021 | SO | Clerks Salary | £303.33 |

c. To look at remaining budget and vire and earmark reserves

To agree £200 moved from reserve account earmarked for telephone box to current account

To agree £300 to be moved from reserve account earmarked for new computer to current account

21.52 Safeguarding

To agree and adopt safeguarding policy and safeguarding lead

21.53 Insurance

To discuss and agree insurance requirements and renewal of policy

21.54 Village Infrastructure including CIL (Community Infrastructure Levy)

- a. CIL –update on possible use of funds including update regarding quotation for electricity supply to Millennium Green
- b. Holly Tree – Church Sq – update
- c. Village Hall Management Committee representative – any updates
- e. Millennium Green Representative- any updates

21.55 Highways

- a. Speeding and other road issues
- b. Road condition/ Run -off from road surface
- c. Footpaths and Pavements

21.56 Matters to be brought to the attention of the Council.

To agree items for next agenda

21.57 Next meeting

To confirm 10th November 2021 as date for next meeting

Liz Sims (Parish Clerk)

Date: