

HOLTON ST MARY PARISH COUNCIL

MEETING TO BE HELD ON WEDNESDAY 9th September 2020

at 8 p.m. in Holton St Mary Village Hall

AGENDA

- 20.34 Chairman's welcome and to accept councillors' apologies for absence
- 20.35 To accept members' declarations of interest in accordance with the council's Code of Conduct
- 20.36 Minutes
To sign as a correct record the minutes of the meeting held on 8th July 2020
- 20.37 Public Forum
To receive reports from and ask questions to County Councillor and District Councillor.
To permit public participation to make statements or ask questions
- 20.38 Planning
- To consider the following planning applications and make recommendations: DC/20/03634 – Application for Listed Building Consent – Conversion of barn to form 1. No dwelling and erection of glasshouse and store.
Location: Holton Place, Sandpits Lane, Holton St Mary, CO7 6NH
 - DC/20/03633 – Planning Application – Conversion of barn to form 1. No dwelling and erection of glasshouse and store. Location: Holton Place, Sandpits Lane, Holton St Mary, CO7 6NH
 - DC/20/03731 Householder Application - Erection of single storey rear extension and re-positioning oil tank.
Location: 2 Bacons Green, Holton St Mary, Colchester, Suffolk CO7 6NJ
 - To receive any planning decisions
- 20.39 Correspondence and Clerk's Report
To note correspondence received since last meeting.
To note actions taken since last meeting including:
Website Accessibility rules and changes made
Insurance claim update
Actions on recommendations from Internal Audit.
Renew offsite Backup and recovery documentation.
- 20.40 Finance
- To receive a financial report from the RFO including balances at bank. To sign report to certify as correct
 - To authorise the following payments:
 - To make any virements
- 20.41 Financial Controls and Standing Order Review
To update Standing Orders and Financial Controls with new procurement figures in line with NALC recommendations
- 20.42 CIL
- To verify and sign the CIL report form prior to publishing.
 - To formulate a Parish Infrastructure Plan
- 20.43 Highways

- a. Speeding and other road issues
- b. Road condition
- c. Footpaths and Pavements

20.44 Insurance

To review the coming year's insurance provisions for adequacy and approve documentation.

20.45 Website Accessibility

To review the website accessibility statement prior to publishing

20.46 Matters to be brought to the attention of the Council

To agree items for next agenda

20.47 Next meeting

To confirm 11th November 2020 as date for next meeting

Anne Priestley (Parish Clerk)

Date: