

HOLTON ST MARY PARISH COUNCIL
MEETING TO BE HELD ON WEDNESDAY 11th November 2020
at 8 p.m. via Zoom

AGENDA

- 20.48 Chairman's welcome and to accept councillors' apologies for absence
- 20.49 To accept members' declarations of interest in accordance with the council's Code of Conduct
- 20.50 Minutes
To sign as a correct record the minutes of the meeting held on 9th September 2020 and the Planning meeting held on 23rd September 2020
- 20.51 Public Forum
To receive reports from and ask questions to County Councillor and District Councillor.
To permit public participation to make statements or ask questions
Statement from Resident regarding 'Friendly Bench' and 'Good Neighbour Scheme'
- 20.52 Correspondence and Clerk's Report
To note correspondence received since last meeting including:
Update on Insurance claim
To note actions taken since last meeting including:
Information obtained regarding training enrolment for Parish Clerk
- 20.53 Finance
- a. To receive a financial report from the RFO including balances at bank. To sign report to certify as correct
 - b. To authorise the following payments:
 - c. To vire
 - d. To authorise change of bank signatory and online banking to new Parish Clerk
- 20.54 Budget 2021/22
To Prepare draft budget for 2021/22
- 20.55 Planning
- a. To consider the following planning application and make recommendations:
 - i) **DC/20/4801** Holton Place Sandpits Lane Holton St Mary Colchester Suffolk CO7 6NH
Discharge of Conditions Application for DC/20/03633 - Condition 3 (Mitigation to be Agreed) and Condition 11 (Biodiversity Compensation and Enhancement Strategy)
 - ii) **DC/20/04761** Holton Place Sandpits Lane Holton St Mary Colchester Suffolk CO7 6NH
Discharge of Conditions Application for DC/20/03633 - Condition 4 (Construction Management Strategy), Condition 7 (Discharge of Surface Water), Condition 8 (Bin Storage and Presentation) and Condition 10 (Wildlife Sensitive Design Scheme)
 - b) To receive any planning decisions
 - i) **DC/20/03731** 2 Bacons Green, Holton St Mary CO7 6NJ - Erection of single storey rear extension and re-positioning of oil tank - **Granted**
 - ii) **DC/20/03633** Holton Place, Sandpits Lane, Holton St Mary, CO7 6NH.- conversion of barn to form 1 No. dwelling and erection of glasshouse and store – **Granted**
 - iii) **DC/20/03634** Holton Place, Sandpits Lane, Holton St Mary, CO7 6NH.- Conversion of barn to form 1 No. dwelling and erection of glasshouse and store- **Granted**

- 20.56 **GDPR Review.**
To review GDPR audit documents for ongoing accuracy and sign as correct
- 20.57 **Emergency Plan**
Reviewed and updated
- 20.58 **Millennium Green Committee Report**
To review report from Millennium Green Committee
- 20.59 **Quiet Lanes Funding**
To consider and comment for suitability and interest.
- 20.60 **Hedging – Opposite Holton Hall**
To discuss quotation received for work on hedging
- 20.61 **Village Infrastructure including CIL (Community Infrastructure Levy)**
a. CIL – update on Proposals
b. Gate Posts
c. Fence and Posts
d. Maintenance of telephone box
e. Church Square
f. Church Square noticeboard
- 20.62 **Highways**
a. Speeding and other road issues
b. Road condition
c. Footpaths and Pavements
- 20.63 **Matters to be brought to the attention of the Council**
To agree items for next agenda
- 20.64 **Next meeting**
To confirm 8th January 2021 as date for next meeting

Liz Sims (Parish Clerk)

Date: