

HOLTON ST MARY PARISH COUNCIL

MEETING TO BE HELD ON WEDNESDAY 10th March 2021

at 8 p.m. via Zoom

AGENDA

- 20.81 Chairman's welcome and to accept councillors' apologies for absence.
- 20.82 To accept members' declarations of interest in accordance with the council's Code of Conduct.
- 20.83 **Minutes**
To sign as a correct record the minutes of the meeting held on 13th January 2021 and Planning Committee Meeting held on 10th February 2021.
- 20.84 **Public Forum**
To receive reports from and ask questions to County Councillor and District Councillor.
To permit public participation to make statements or ask questions
- 20.85 **Correspondence and Clerk's Report**
To note correspondence received since last meeting:
Email inviting comments on Dedham Vale AONB Management Plan 2021-2026
NALC – Consultation – Planning Model Design Code
To note actions taken since last meeting:
- 20.86 **Finance**
- a. To receive a financial report from the RFO including balances at bank. To sign report to certify as correct
 - b. To authorise payments:
 - c. To vire: Transfer £22.24 from salary, £12.03 from flowers, and £6.85 from admin to zoom and dog bin balances to cover shortfall.
- 20.87 **Annual Parish Meeting**
To decide whether to postpone or to hold meeting via zoom
- 20.88 **Planning**
- a) **To receive any planning decisions;**

DC/21/00337 Proposal: Application for Non Material Amendment DC/20/03633 - Changes to cladding and minor fenestration. Location: Holton Place, Sandpits Lane, Holton St Mary, Colchester Suffolk CO7 6NH
Status: Granted

DC/21/00338 Proposal & Location of Development: Application for Listed Building Consent - Conversion of barn to form 1 no. dwelling and erection of glasshouse and store (alterations to cladding and fenestration approved under DC/20/03634). (Seeking minor cladding and fenestrations alterations to approvals DC/20/3633 and DC/20/3634) Holton Place, Sandpits Lane, Holton St Mary, Colchester Suffolk CO7 6NH
Status: Granted
 - b) **Legal Recourse Options**
To discuss

20.89 National Grid Network Options Assessment

To discuss and decide if comments are to be submitted.

20.90 Village Infrastructure including CIL (Community Infrastructure Levy)

- a. CIL – update on Proposals and to agree CIL report and sign as correct
- b. Maintenance of telephone box
- c. Church Square maintenance – discuss damage caused by National Power Network Contractors.
- d. Church Square noticeboard - update
- e. Church Square Pump
- f. Update/ report on toilet proposal

20.91 Highways

- a. Speeding and other road issues
- b. Road condition
- c. Footpaths and Pavements
- d. Run-off from road surface

20.92 Internal Audit

To agree to appoint SALC to do internal audit.

20.93 Call-Off Contract

To discuss having a call-off contract with PNJ Builders Ltd for small maintenance jobs

20.94 Communication of Meetings

To discuss method of communication of meetings to public

20.95 Matters to be brought to the attention of the Council.

To agree items for next agenda

20.96 Next meeting

To confirm 12th May 2021 as date for next meeting

Liz Sims (Parish Clerk)

Date: