MINUTES OF HOLTON ST MARY PARISH COUNCIL MEETING
held at 8 p.m. on Wednesday 10th January 2018
in Holton St Mary Village Hall

		Action
	Present: **Parish Council (PC)** Erik Ellis (Vice-Chairman EE), Richard Appleton (RA), Claire Rowan (CR), Oliver Greene (OG), Riet Howard (RH), Dot Steeds (Clerk) **District Councillors:** Sue Carpendale (SC), Fenella Swan (FS) **County Councillor:** **Members of the Public:** 0	
	Apologies for Absence: Sally Thurlow, Mark Anderson	
17/84	**Declarations of Interest:** RH declared personal interest in item 17/91a	
17/85	**Minutes:** Minutes of meeting held 8th November and 22nd November 2017 were signed as a true and accurate record by EE. Proposed OG. Seconded RA. Passed unanimously.	
17/86	**Matters Arising not covered by the Agenda:** Re: item 17/72. OG was thanked for painting the gates. He will do another coat when weather improves. EE is arranging for a brass plaque to be made to commemorate the refurbishment of the gates.	**EE**
17/87	**Public Forum** **County Councillor's report:** No report received. **District Councillors' report:** SC had circulated her report. She added that although BDC has given permission for large developments many constructions have not begun as the final consent has not been granted. OG questioned how the local voice can best be represented and heard by the council. FS had circulated her report. She added that the new chairman is John Ward. The budget and future of Corks Lane buildings will be known next week.	
17/88	**Correspondence: Clerks Report:** A tomb in the churchyard is in a dangerous condition but the PCC is responsible for remedy. The General Data Protection Regulation will come into effect in May 2018 and will have a cost implication. The Clerk has tendered her resignation as from 31st March 2018. She was thanked for her service to the PC. To appoint a new clerk ads will be in Quartet, on noticeboards and SALC website.	**Clerk /ST**
17/89	**Finance:** **a.** Financial Report **Bank Balances at 31.12.17:** Current Account £1265.97 Saver Account £5311.46 **Receipts since 01.12.17:** £ 0.93 **Total Payments since 01.12.17:** £160.14 **b. The following payments were authorised:** Suffolk Stove Enamellers Ltd — Village Hall Gates — 280.80 Village Hall Management Cmttee — Hire of Hall: 10.01.18 — 16.00 Ms D Steeds — Clerks expenses — 36.00 Keith Jeffreys — Grass Cutting: 10.11.17 — 60.00 SALC — Training — 26.40 For items of expenditure over £100 the date expenditure was incurred is the authorisation date unless another date is specified Proposed OG. Seconded RH. Passed unanimously. **c.** It was agreed to rename General Admin as General Admin + GDPR (General Data Protection Regulations) and to vire £250 from Training to that budget heading.	

	d. Budget and Precept for 2018-19 The proposed budget was reviewed and accepted. The precept will be £4972. The precept form was completed and signed. Proposed RA. Seconded CR. Passed unanimously.	
17/90	**Housing Needs Survey:** Reply from Julie Abbey Taylor had not been received in time to report. Keep on agenda.	
17/91	**Planning:** a. Application No: DC/17/06222 Proposal: Erection of 1no. two-storey dwelling, existing outbuildings and tree house to be demolished. Construction of new vehicular access. As amended by agent's email dated 13 May 2016 and amended plan 2215/02A, without compliance with Condition 2 (Approved plans) Location: Melbourne House, Hadleigh Road, Holton St Mary, Colchester, CO7 6NS Following viewing of plans and discussion it was agreed that the PC has no comment to make. Proposed RA. Seconded CR. Passed by majority. b. Application No: DC/17/05127 Proposal: Outline Planning Application. Access to be considered. Erection of up to 9 dwellings and vehicular access Location: Land north of the B1070, Holton St Mary CO7 6NN This has been refused. c. None.	
17/92	**Speeding & Other Road Issues**: The Camvan visited on 30th November and 11 vehicles were caught speeding. The Police visited again this week. Overtaking by motorists has been observed through the village. No update on static sign (showing children or parent and child) to be placed on pole when SID not present. The demolished chevrons at bend on approach to village from Raydon were reported in November but have not been replaced.	
17/93	**Church Square Beech Tree:** The power is to be cut off on 26th Jan for pruning. KJ to co-ordinate with contractor to maintain good shape of the tree.	**KJ**
17/94	**Roadside Trees:** A response to letter to SCC has not been received. Keep on agenda.	
17/95	**Babergh Mid Suffolk Merger Consultation:** A response was agreed.	**Clerk**
17/96	**Babergh & Mid Suffolk Joint Local Plan Consultation:** It was agreed that ST and the Clerk should draft and circulate a letter detailing matters of concern regarding the consultation process.	**Clerk /ST**
17/97	**Annual Parish Meeting:** It was agreed to hold the APM on 25th April 2018. Notices to be in Quartet and on noticeboards.	
17/98	**Footpaths:** Footpaths are muddy. The landowner who is doing work on FP3 needs to apply for a variation. SCC Footpath Officer is dealing with it. Bridleway 19 is overgrown and impassable at the Higham Road. EE to contact farm manager.	**EE**
17/99	**Matters to be brought to the attention of the Council:** Put Village Hall Matters on next agenda.	
17/100	**Next meeting:** Date of next meeting confirmed as 14th March 2018.	

The meeting closed at 9.39pm.

Signed …… Date ……