

**MINUTES OF HOLTON ST MARY PARISH COUNCIL MEETING**  
**held at 8 p.m. on Wednesday 15<sup>th</sup> July 2015**  
**in Holton St Mary Village Hall**

		<b>Action</b>
	<p><b>Present:</b>  <b>Parish Council (PC):</b> Erik Ellis (EE – Chairman), Sally Thurlow (ST- Vice Chairman), Garth Cracknell (GC), Riet Howard (RH ), Claire Rowan (CR), Mark Anderson (MA), Dot Steeds (Clerk)  <b>District Councillors: County Councillor:</b> Gordon Jones (GJ)  <b>Police:</b> 0  <b>Members of the Public:</b> 0</p>	
15/25	<p><b>Apologies for Absence:</b> Oliver Greene, Sue Carpendale, Fenella Swan, PCSO  Oliver Greene requested a dispensation for non-attendance which was granted.</p>	
15/26	<p><b>Declarations of Interest:</b> None declared</p>	
15/27	<p><b>Minutes of meeting of 13<sup>th</sup> May 2015</b>  Minutes approved and signed as an accurate record by the Chairman. Proposed by ST. Seconded by MA. Agreed unanimously.</p>	
15/28	<p><b>Matters arising not covered by the agenda:</b>  The overhanging hedge alongside the B1070 at The Four Sisters needs to be reported to SCC. A letter was signed by the Chairman requesting the opening of an account with SP Services.</p>	<b>Clerk</b>
15/29	<p><b>Election:</b> ST was elected as Vice-Chairman.</p>	
15/30	<p><b>Appointments:</b> GC was elected as Village Hall Management Committee Representative.</p>	
	<p>CR arrived at 8.09  <b>Close Meeting</b>  <b>County Councillor’s Report (GJ):</b> Report had been circulated. Following completion of roadworks on the A12 a meeting was held between the contractors, Highways England, local MP and GJ. Lessons learnt are that this kind of work should take place in summertime, the known lack of asphalt in March had not been considered, speed restrictions were too extensive and the substandard junction at The Four Sisters was raised again. Even without the proposed development at East Bergholt traffic will increase due to number of houses to be constructed in Manningtree and Brantham. Regarding HGV issues weight limits on local roads are only as good as enforcement action by the Police. Lorry Watch was discussed as was the use of CCTV to monitor HGVs travelling through the village. Regarding the Medical Practice in East Bergholt Healthwatch have a recovery plan in place, CQC will inspect again in September and the Royal College of GPs is involved.  <b>District Councillors’ Report (SC, FS):</b> Reports had been circulated.  <b>The Chairman reopened the meeting.</b></p>	
15/31	<p><b>Correspondence and Clerk’s Report:</b> Community Action Suffolk have a member’s area. Clerk to circulate details as to how to access this area of website. Insurers Came and Company has joined the Stackhouse Poland Group. All communities are being asked to Fly a Flag for Commonwealth Day on 14 March 2016. Details to be passed to Ernest Eagle. Isobel and Keith Jeffreys have volunteered to look after the pots in Church Square. Clerk has met with representative from Came and Company as 3 year insurance policy expires in September. The Clerk has experienced problems publishing documents on the website and has requested help but none received so far. Dog fouling has been</p>	<b>Clerk</b>

	reported in Stubbins Lane. A message is to be put in the quartet reminding dog walkers that there is a bin in Church Square.																
15/32	<p><b>Finance:</b></p> <p><b>a. Financial Report</b></p> <p><b>Bank Balances at 30.06.15:</b> Current Account      £6082.73 Saver Account      £5806.31</p> <p><b>Receipts since 01.06.15:</b> Bank Interest      £0.78</p> <p><b>Total Payments since 01.06.15:</b> £156.63</p> <p><b>b. The following payments were authorised:</b></p> <table> <tr> <td>Village Hall Management Committee</td> <td>Hire of Hall: 15.07.15</td> <td>16.00</td> </tr> <tr> <td>Ms D Steeds</td> <td>Clerks expenses:</td> <td>38.98</td> </tr> <tr> <td>Keith Jeffreys</td> <td>Grass cutting: 9th, 10th &amp; 28th June</td> <td>195.00</td> </tr> <tr> <td>Babergh District Council</td> <td>Election: 07.05.15</td> <td>336.00</td> </tr> <tr> <td>HMRC</td> <td>PAYE: 14.07.15</td> <td>117.00</td> </tr> </table> <p>Proposed by RH. Seconded by GC. Agreed unanimously.</p> <p><b>c. No Virements made</b></p> <p><b>d. The Councillors resolved that the mandate given to Barclays Bank PLC:</b></p> <ol style="list-style-type: none"> <li>1. be amended to add CR and RH to act as authorised persons and remove DYE so he no longer acts as an authorised person.</li> <li>2. will continue to have full effect, after the specified amendments contained within the Change Mandate Form.</li> </ol> <p>Forms were given to RH and CR for completion.</p> <p><b>e. The Internal Auditors report was received and it was noted that the Clerk is advised to add a column in the cash book noting VAT to be reclaimed.</b></p>	Village Hall Management Committee	Hire of Hall: 15.07.15	16.00	Ms D Steeds	Clerks expenses:	38.98	Keith Jeffreys	Grass cutting: 9th, 10th & 28th June	195.00	Babergh District Council	Election: 07.05.15	336.00	HMRC	PAYE: 14.07.15	117.00	
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15/33	<b>Footpath Extension:</b> Steve Merry from SCC reports that the order has been placed for construction in October 2015.																
15/34	<p><b>Planning:</b></p> <p>a. Application No: B/15/00673</p> <p>Location: Land north of Moores Lane, East Bergholt</p> <p>Proposal: Erection of 144 dwellings including 360sqm of single storey development to contain 4 B1 (business) units, public open space, associated landscaping and infrastructure</p> <p>As the PC is not a consultee the Chairman described the proposal and the effect that the development would have on Holton St Mary was discussed. CR declared a personal interest. The proposal was objected to for the following reasons: The development is completely out of keeping, both in size and character, with the village of East Bergholt. The increase in the number of vehicle movements will affect Holton St Mary. More vehicles will drive through the village as it is the direct route to Hadleigh and even more vehicles will be using the junction on and off the A12 at The Four Sisters. It is acknowledged that this is substandard and the most dangerous junction on the A12. Reduced availability of public transport means the predicted number of vehicle movements is severely underestimated. The Constable Medical Practice is currently in special measures and incapable of looking after the current level of patients satisfactorily. All Holton St Mary residents have to use this practice. New residents not employed locally will add to the already strained commuter service at Manningtree affecting commuters resident in Holton St Mary. Although acknowledging the need for growth within the village feel that small developments including affordable housing using brownfield sites or infilling would be more in keeping with Babergh District Council's planning strategy which was made policy after much public consultation. The PC hopes that a planning application of this magnitude would be discussed by the full planning committee and not under delegated powers.</p>																

	<p>b. Application No: B/15/00836/TPO  Location: Elm Lodge, Hadleigh Road, Stratford St Mary, Colchester, CO7 6NW  Proposal: Fell 1 No. Elm Tree and replace with 1 No. Elm (Tree Preservation Order – BT358)  The PC expressed regret that the tree is dying and acknowledged that it needs to be felled. There were no objections.</p> <p>c. Application No: B/15/00448  Location: Twinings, 1 Rose Acre, Holton St Mary, Colchester, CO7 6NR  Proposal: Erection of single storey extension; Replacement and enlargement of existing detached single storey garage; Installation of patio doors; Replacement windows and doors (demolition of existing conservatory.)  Permission granted.</p> <p>Planning Application No: B/15/00538/FHA  Location: 3 Rose Acre, Holton St Mary, Colchester, CO7 6NR  Proposal: Erection of first floor extended dormer  Permission granted</p>	
15/35	<b>Scattered Orchard Project:</b> There is a project to plant 5 traditional varieties of fruit/nut trees in each parish. Possible locations were discussed. Clerk to contact organiser with this information.	<b>Clerk</b>
15/36	<b>Speeding Traffic:</b> Various issues were discussed. To establish whether there is any up-to-date data Clerk is to contact the Police and GJ is to contact Steve Merry. There is a website recording national data. The criteria for a permanent VAS is to be established. Buses have been observed speeding through the village. Clerk to write to Carters. HGVs travelling from Raydon have been seen at times contra to permission granted. Clerk to contact D Cllrs asking what enforcement action is being taken and for example has BDC looked at vehicle movements log or tachographs to check movement times.	<b>Clerk GJ</b>
15/37	<b>Bacons Green Noticeboard:</b> Replacement of this will be considered once the footpath has been constructed. Keep on agenda.	
15/38	<b>Bacons Green Bench:</b> The Parish Council wishes to thank the parishioner who has kindly donated a replacement bench around the tree. It is made of green oak and the plaques have been transferred to it.	
15/39	<b>Neighbourhood Watch:</b> The last time this was considered there was insufficient interest. Clerk to get details of the current scheme and the replacement alert system for Police Direct.	<b>Clerk</b>
15/40	<b>Elm Tree:</b> This was dealt with under agenda item 15/34b	
15/41	<b>Localism Act:</b> Nothing to report.	
15/42	<b>Footpaths:</b> GC to report a footpath problem on website. Giant hogweed is growing behind Holton Hall. EE to report to farm manager.	<b>GC EE</b>
15/43	<b>Matters to be brought to the attention of the Council:</b> A developer will be putting in a planning application for Rogers Field. Inconsistences between BDC's published strategy for planning and advice being given. Church Square surface to be on next agenda.	
15/44	<b>Next meeting:</b> The date of the next meeting was confirmed as 9 <sup>th</sup> September 2015.	

**The meeting closed at 10.02 pm.**

**Signed .....**

**Date .....**