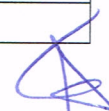


**MINUTES OF HOLTON ST MARY PARISH COUNCIL MEETING**  
**held at 8 p.m. on Wednesday 11<sup>th</sup> March 2020**  
**in Holton St Mary Village Hall**

Oliver Greene

|       |   | Action |
|-------|---|--------|
|       | <p><b>Present:</b><br/> <b>Parish Council (PC):</b> Sally Thurlow (ST – Chairman), Erik Ellis (EE- Vice Chairman), (OG), Jan Cheng (JC), Claire Rowan (CR), Mark Anderson (MA), Richard Appleton (RA), Anne Wicks (Clerk)<br/> <b>District Councillor:</b> John Ward (JW)<br/> <b>County Councillor:</b> Gordon Jones (GJ)<br/> <b>Members of the Public: 14</b></p>  |        |
| 19.90 | <p><b>Apologies for Absence:</b><br/>           It was RESOLVED to accept apologies from Oliver Greene, who was absent for personal reasons.</p>  |        |
| 19.91 | <p><b>Declarations of Interest:</b> All councillors declared that they live in the village and know residents. They will not let this affect their judgement.</p>   |        |
| 19.92 | <p><b>Minutes of meeting of 8<sup>th</sup> January 2020</b><br/>           It was RESOLVED that the Minutes of the meeting held on 8<sup>th</sup> January 2020 were approved and signed as an accurate record by the Chairman.</p>  |        |
| 19.93 | <p><b>Public Forum</b><br/> <b>County Councillor's Report (GJ):</b> Corona virus – information is available should we need it. Today's budget will see more spending on potholes and an upgrade to the Copdock interchange. Second local meeting on speeding next Tuesday. A bid for an ANPR camera is expected to be submitted by April. A discussion was held about speeding and how to deal with it. Chairman noted that Holton has good evidence (vehicular volume and speed data collected over a number of years) to justify the need for speeding enforcement.<br/> <b>District Councillors' Report (JW):</b> Babergh and Mid Suffolk District Councils has won a silver award for the 'Best Use of Digital and Technology category at the annual iESE Public Sector Transformation Awards 2020'. It includes new technology to help the council become more efficient. A resident commented that drone use is worrying for residents. Council rents are going up this year. The new homes bonus is coming to an end, making long term finances challenging. People are encouraged to sign up for paperless billing. Civil parking – income will be kept by contractors.<br/>           Notice in Raydon about application for a micro-brewery on Sully's Hill. The Council were in agreement with the Raydon PC note that this was not an appropriate location.<br/> <b>Proposal from Craig Western from Wincer Kievenaar:</b> A small development of nine mixed houses was presented and questions were invited.<br/>           Development boundary. The area abuts the development boundary. HSM is a 'hinterland village'. These villages can take some development, if there is a identified housing need. Water supply is likely to be poor, but no formal approach has been made to Anglia Water. It was noted that the sewer had insufficient fall and no capacity, although this could be addressed with technology. There is a possibility that the proposed development could take traffic from the relatively recent development at Meadow View.<br/>           It was noted that two recent planning applications outside the development boundary had been rejected.<br/>           The HSM Parish Plan was developed in 2007 and at that time older residents asked for smaller properties. Although most of the residents who had made these comments have since left the village, the current consensus view is that smaller properties remain the preference.<br/>           A resident noted there is an old but very healthy oak tree on the land and it would be a great shame to cut it down to allow the building of dwellings.<br/>           A further resident stated that development is unnecessary and residents do not want more development in the village.<br/>           The A12 junction is sub-standard and would not have the capacity for yet more traffic.<br/>           Some houses in Holton have been on the market for a long time (&gt;18 months) with no sale.<br/>           The proposed development plan includes no affordable houses, although this might be an</p> |        |

|         |   |                          |         |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
|---------|---|--------------------------|---------|--------|---------|---------|-----|--------|---------|---------|------|-----------------|--------|--------|------|--------------------------|-----|---------|------|--------------------------|-----|--------|------|--------------------------|--------|--|
|         | <p>option. The parish made an assessment recently on social housing schemes; as the village has no infrastructure (shop, school, GP surgery etc.) and the bus service has virtually ceased in the village, it would seem inappropriate to offer affordable housing as the residents would be significantly isolated.</p> <p>Parish Clerk and Chairman will relay comments to Wincer Kievenaar should anyone wish to comment further.</p> <p>A discussion was held with the local landowner on a proposed footpath diversion. It was agreed to wait for more information to become available before commenting.</p> <p>Church Square. A number of residents have questioned the 'reserved parking' signage in front of church gates. The Clerk affirmed that we had agreed to the church using a temporary board to use during church services, but there was no record in the minutes of previous PC meetings of an agreement for reserved 'Parking spaces'. It was agreed to erect a disabled badge sign to the right hand side of church gate to help with access for a church service. In addition, two signs would be placed on the new posts at the entrance to the square to read 'No public parking'. Clerk to Email Village Hall committee representatives (Rob Clarke and Chris Haste) to clarify the situation for those using the village hall.</p>  | AP                       |         |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
| 19.94   | <p><b>Correspondence and Clerk's Report:</b></p> <p>Response from SSM re. joint neighbourhood plan working party. After a short discussion it was decided it was too labour intensive and expensive for any potential benefits to Holton St Mary.</p> <p>The defibrillator and basic first aid training went well in January with 21 people attending.</p> <p>The War Memorial in the churchyard has been awarded 'Listed Building' status. The war grave has been adopted by the war graves commission and a sign indicating this has been put on the Church gate.</p> <p>A response has been received from SCC regarding the proposals for charging for road closure permits largely to indicate Emergency works will be granted an immediate permit. The SCC will not charge their own workforce for permits.</p> <p>Clerk has contacted the insurers and increased the sum insured for fences to £3,000 in line with quotes. Fortunately, this did not entail any increase in the premium. We need for working party to repaint the rails after the contractors replace the posts in Church Square tomorrow. MA and the Green Gym volunteered for this.</p> <p>A village resident has enquired if the Parish Council can renovate the Church Square notice board. Clerk suggested this work could also be carried out by the working party doing the post and rail fence. It was agreed to refurbish the noticeboard this year and budget for its replacement in the 21/22 budget.</p>                  |                          |         |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
| 19.95   | <p><b>Finance:</b></p> <p><b>a. Financial Report</b></p> <p><b>Bank Balances at 29.2.20:</b> Current Account £1125.71 (inc clerk salary for Feb)<br/>Saver Account £12,170.60</p> <p><b>Receipts since 01.01.20:</b> Bank Interest £3.94</p> <p><b>Total Payments since 01.01.20:</b> £ 680.66</p> <p>The balances were examined against bank statements, signed and agreed as a true record.</p> <p><b>b. It was RESOLVED the following payments be received and approved:</b></p> <table border="0" data-bbox="223 1543 1270 1765"> <tr> <td>29.2.20</td> <td>S/O</td> <td>Salary</td> <td>£303.33</td> </tr> <tr> <td>31.3.20</td> <td>S/O</td> <td>Salary</td> <td>£303.33</td> </tr> <tr> <td>29.2.20</td> <td>BACS</td> <td>Clerks Expenses</td> <td>£26.71</td> </tr> <tr> <td>8.2.20</td> <td>BACS</td> <td>Village Hall Mgmnt Cttee</td> <td>£17</td> </tr> <tr> <td>11.3.20</td> <td>BACS</td> <td>Village Hall Mgmnt Cttee</td> <td>£17</td> </tr> <tr> <td>3.3.20</td> <td>BACS</td> <td>Babergh Dog bin emptying</td> <td>£49.20</td> </tr> </table> <p>All payments are made under the powers provided by the Local Government Act 1972 S111 unless otherwise specified.</p> <p><b>c. Budget expenditure and remaining budget were examined and it was agreed to vire £34 from Budget for Flowers to Budget for Hall hire to cover extra meetings held this year. Unused budget amounts were explained and the monies will be moved to the reserve account and earmarked accordingly.</b></p> | 29.2.20                  | S/O     | Salary | £303.33 | 31.3.20 | S/O | Salary | £303.33 | 29.2.20 | BACS | Clerks Expenses | £26.71 | 8.2.20 | BACS | Village Hall Mgmnt Cttee | £17 | 11.3.20 | BACS | Village Hall Mgmnt Cttee | £17 | 3.3.20 | BACS | Babergh Dog bin emptying | £49.20 |  |
| 29.2.20 | S/O   | Salary                   | £303.33 |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
| 31.3.20 | S/O   | Salary                   | £303.33 |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
| 29.2.20 | BACS  | Clerks Expenses          | £26.71  |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
| 8.2.20  | BACS  | Village Hall Mgmnt Cttee | £17     |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
| 11.3.20 | BACS  | Village Hall Mgmnt Cttee | £17     |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
| 3.3.20  | BACS  | Babergh Dog bin emptying | £49.20  |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |
| 19.96   | <p><b>Planning:</b></p>   |                          |         |        |         |         |     |        |         |         |      |                 |        |        |      |                          |     |         |      |                          |     |        |      |                          |        |  |



|        |  |                                   |
|--------|--|-----------------------------------|
|        | <p>a. It was noted that Application No: DC/20/00009 - Erection of single storey rear extension and installation of a Juliet Balcony, St Clare, Hadleigh Road, Holton St Mary Colchester Suffolk CO7 6NW had been approved</p> <p>b. It was noted that the proposed footpath relocation (around Holton Hall Farm) information will be available in due course</p>   |                                   |
| 19.97  | <p><b>Highways:</b></p> <p>a. Speeding and other road issues were discussed in Open Forum. Everyone was supportive of GJ plans for local speed enforcement.</p> <p>b. Report on road condition – some manhole covers have become stuck down with tar following the road resurfacing. RA has agreed to assess these and report to Suffolk Highways portal.</p> <p>c. Report on footpaths and pavements – the grass verges by the burnt out barn are very messy. A discussion was held about possible remedies. It was agreed to leave it until the weather improves.</p> <p>EE will speak to van driver collecting the post from Bacons Green and request that he keeps the van on the road surface whilst picking up the post.</p> <p>The broken fence along roadside between Field View and Holton Hall is very deteriorated. This is owned by Suffolk County Council. It was agreed to approach Highways and ask them to reinstate this.</p> | <p><b>RA</b></p> <p><b>EE</b></p> |
| 19.98  | <p><b>Annual Parish Meeting</b></p> <p>The agenda for 15<sup>th</sup> April was agreed. EE sends apologies in advance as he will be away. Clerk will ask for reports in advance.</p>   | <b>AP</b>                         |
| 19.99  | <p><b>United Charities Trust</b></p> <p>The Trust is due to be wound down, but vacancies on the board of trustees need to be filled, preferably with non-PCC members. It was agreed to nominate JC or husband and ST.</p>  | <b>JC/ST</b>                      |
| 19.100 | <p><b>Community Emergency Plan</b> – following a meeting with the Babergh Community Planning Officer, RA has completed a CEP Document. This will be lodged with the Clerk in the very near future. A letter on the CEP has been written and will be mail-dropped to all village residents. It was agreed to send this out as soon as practicable. A note about the Annual Parish Meeting in April would be circulated at the same time.</p>  | <b>RA</b>                         |
|        |  |                                   |
|        | <p><b>Matters to be brought to the attention of the Council:</b></p> <p>There will be a Wildlife day on September 5<sup>th</sup> – the organisers are looking for help and any suggestions for appropriate themes and activities.</p>  |                                   |
|        | <p><b>Next meeting:</b> The date of the next meeting was confirmed as 13<sup>th</sup> May 2020.</p>  |                                   |

The meeting closed at 10.10 pm.

Signed .....  .....

Date ..... 13 May '20 .....