

HOLTON ST MARY PARISH COUNCIL
ANNUAL GENERAL MEETING TO BE HELD ON WEDNESDAY 10th MAY 2017
at 8 p.m. in the Village Hall

AGENDA

17/01	Elections a. To elect Chairman and sign Declaration of Acceptance b. To elect Vice-Chairman c. To elect Planning Committee d. To elect Finance committee with powers to approve any amendments to Annual Return
17/02	To accept councillors apologies for absence
17/03	To accept members' declarations of interest in accordance with the council's Code of Conduct
17/04	Minutes To sign as a correct record the minutes of the meeting held on 8th March 2017
17/05	Matters arising not covered by the agenda
17/06	Appointments To make the following appointments: Footpath Warden Highways representative Tree Warden Emergency Officer Millennium Green representative Village Hall Management Committee representative Safer Neighbourhood Panel representative
17/07	Annual subscriptions To confirm subscriptions to be made
17/08	Asset register To receive updated asset register
17/09	Internal audit To appoint an internal auditor To review the effectiveness of the internal audit process
17/10	Risk Assessment To approve and sign Risk Assessment document for 2017
17/11	Standing Orders To review and make any changes to Standing Orders
17/12	Financial Regulations To review and make any changes to Financial Regulations
17/13	Insurance To confirm insurance cover
17/14	Meeting Dates To receive dates for full council meetings for next year
17/15	Annual Return for year ended 31 March 2017 a. To approve the Annual Governance Statement for the year ended 31 st March 2017 and sign Section 1 of Annual Return b. To approve the Accounting Statements for the year ended 31 st March 2017 and sign Section 2 of Annual Return
17/16	Correspondence and Clerk's Report To note correspondence received since last meeting

17/17	Public Forum To receive reports from and ask questions to County Councillor, District Councillors and Police To permit public participation to make statements or ask questions
17/18	Housing Needs Survey To receive details and costs for a housing needs survey and agree any actions
17/19	Babergh Alliance of Parish and Town Councils To receive communication from BAPTC regarding planning policy and agree any actions
17/20	Finance a. To receive a financial report from the RFO including balances at bank b. To authorise cheques for signature c. To make any virements
17/21	Planning a. To consider the following planning application and make recommendations Application No: B/15/00673/FUL Location: Land north west of Moores Lane, East Bergholt Proposal: Re-advertisement - Erection of 144 dwellings including 360sqm of single storey courtyard development to contain 4 B1 (business) units, public open space, associated landscaping and infrastructure, as amended by The Ecology Consultancy Preliminary Ecology Assessment received 21st September 2015, Stage 1 and 2 Road Safety Audit received 28th September 2015, Fenn Wright Employment Units Marketing Strategy, Soil Report and the email from the agent all received 19th October 2015, Revised Landscape and Visual Impact Assessment received 20th October 2015, The Ecology Consultancy Habitats Regulations Screening Assessment received 23rd October 2015 and plans 46489_PP_SK01D, 46489_PP_SK02B, 46489_PP_SK03C, 46489_PP_SK04C, 46489_PP_SK05D and 46489_PP_SK06A received 27th October 2015. Further amended by Archaeological Evaluation and Metal Detecting Survey and Geophysical Survey received 24th February 2016 and by Assessment against Neighbourhood Plan received 3rd April 2017 and Agents letter dated 4th April 2017. b. To consider any planning applications received after the agenda was produced and make recommendations. c. To receive any planning decisions. d. To receive information from Strutt & Parker
17/22	Speeding To receive any updates and agree any actions
17/23	Church Square To agree arrangements for care of tubs
17/24	Noticeboards To receive report on installation of new noticeboard
17/25	Footpaths To monitor condition
17/26	Matters to be brought to the attention of the Council To agree items for next agenda
17/27	Next meeting To confirm 12 th July as date of next meeting