

**HOLTON ST MARY PARISH COUNCIL  
MEETING TO BE HELD ON WEDNESDAY 8<sup>th</sup> MARCH 2017  
at 8 p.m. in the Village Hall**

**AGENDA**

	<b>Chairman's welcome and to accept councillors apologies for absence</b>
16/91	<b>To accept members' declarations of interest in accordance with the council's Code of Conduct</b>
16/92	<b>Minutes</b> To sign as a correct record the minutes of the meeting held on 11 <sup>th</sup> January 2017
16/93	<b>Matters arising from the Minutes not covered by the agenda</b>
	<b><u>Close meeting</u></b> Meeting to adjourn for short Public Forum and to receive reports from and ask questions to County Councillor and District Councillors <b><u>Open meeting</u></b>
16/94	<b>Correspondence and Clerk's Report</b> To note correspondence received since last meeting
16/95	<b>Finance</b> a. To receive a financial report from the RFO including balances at bank b. To authorise cheques for signature c. To make any virements
16/96	<b>Transparency Code Fund</b> To make an application for expenses incurred to ensure compliance
16/97	<b>Footpath Extension</b> To receive an update and agree any actions
16/98	<b>Planning</b> a. To consider any planning applications received after the agenda was produced and make recommendations. b. To receive any planning decisions.
16/99	<b>Street Name and Numbering Service</b> To provide list of appropriate new street names
16/100	<b>Speeding</b> To receive an update and agree any actions
16/101	<b>Millennium Green Trust</b> To nominate a trustee for appointment for 4 years
16/102	<b>Noticeboards</b> To receive requested details on specification, quote for installation and agree any actions
16/103	<b>Footpaths</b> To monitor condition
16/104	<b>Document Storage</b> To agree document storage arrangements
16/105	<b>Church Square</b> To review parking in Church Square and agree any actions
16/106	<b>Welcome Pack</b> To review current arrangements and agree any changes
16/107	<b>Annual Parish Meeting</b> To confirm date of 26 <sup>th</sup> April 2017 and agree arrangements and agenda.
16/108	<b>Matters to be brought to the attention of the Council</b> To agree items for next agenda
16/109	<b>Next meeting</b> To confirm 10 <sup>th</sup> May 2017 as date for next meeting