

**HOLTON ST MARY PARISH COUNCIL**  
**MEETING TO BE HELD ON WEDNESDAY 13<sup>th</sup> November 2019**  
**at 8 p.m. in Holton St Mary Village Hall**

**AGENDA**

19.64	<b>Chairman's welcome and to accept councillors apologies for absence</b>
19.65	<b>To accept members' declarations of interest in accordance with the council's Code of Conduct</b>
19.66	<b>Minutes</b> To sign as a correct record the minutes of the meetings held on 18 <sup>th</sup> September 2019 and 2 <sup>nd</sup> October 2019
19.67	<b>Public Forum</b> To receive reports from and ask questions to County Councillor and District Councillor. To permit public participation to make statements or ask questions
19.68	<b>Correspondence and Clerk's Report</b> To note correspondence received since last meeting, including: Partner Funded PSCO's Reply from insurance claim on post and rail fence and progress so far Update on Internal Audit actions; new contract of employment, new risk control procedures, tailored Standing orders. Suggested council motion regarding national community energy campaign Email from Keith Jeffreys
19.69	<b>Finance</b> a. To receive a financial report from the RFO including balances at bank. To sign report to certify as correct b. To authorise payments as follows: 30.9.19 S/O Salary £303.33 3.10.19 BACS Community Heartbeat £73 30.10.19 S/O Salary 303.33 25.10.19 Cheque Royal British Legion 20 13.11.19 BACS Village Hall Mgmt Cttee £17 31.10.19 BACS JAK Services £67.50 31.10.19 BACS JAK Services 120 1.11.19 Paypal Suffolk One 60  d. To consider the budget for 2020-21
19.70	<b>Planning</b> To receive planning Decision Notice Submission of details under Outline Planning Permission DC/19/02506 - Land Adjacent To El Camino Hadleigh Road Holton St Mary CO7 6NW   Status: Granted
19.71	<b>Highways</b> To receive reports on the following topics and make decisions as appropriate. a. Speeding and other road issues b. Road condition c. Footpaths and Pavements – to include proposed footpath diversions a.
19.72	<b>GDPR review</b> To review audit documents for ongoing accuracy and sign as correct
19.73	<b>Emergency Planning</b> To receive and adopt a new Emergency Plan
19.74	<b>Matters to be brought to the attention of the Council</b> To agree items for next agenda
19.75	<b>Next meeting</b> To confirm 8 <sup>th</sup> January 2020 as date for next meeting

Anne Priestley (Parish Clerk) 4/11/19